

# ISLAMIC SOCIETY OF GREATER RICHMOND (ISGR)

6324 Rigsby Road Richmond, VA 23226-2915

Telephone Number: 804-673-4177

Home Page: <http://www.isgr.org>, Email: [info@isgr.org](mailto:info@isgr.org)

## How to Get Islamic Marriage Certificate

### Eligibility

1. Couple must be 18 years or older and bridegroom atleast should be Muslim or planning to become one.
2. A proper marriage license has already been secured or been applied from a court in the U.S. or Canada.
3. An Islamic marriage ceremony has been duly performed by the designated Imam at ISGR.

### ISGR requires following documents:

#### , **Proof of Legal Status in the United States**

Passport with valid visa

Alien Registration card (green card)

Citizenship papers or Naturalization document and one photocopy for ISGR records

#### , **Identification**

Driver license or passport and one photocopy for ISGR records

#### , **Evidence of Previous Marital Status:**

Divorced, or widowed

Document (s) showing dissolution of previous marriage(s) and one photocopy for ISGR records

#### , **Marriage License:**

Original marriage license (or application from Henrico county, Virginia) and one photocopy for ISGR records

## Shahadah (Declaration of Faith) Application

If either bride or bridegroom is not Muslim and wants to be Muslim, complete SHAHADAH (Declaration of Faith) Application.

## **Marriage License from Henrico County**

Visit Henrico County Government Center at 4301 East Parham Road in Richmond, Virginia and apply for marriage license on second floor, room 240 of Circuit Court. Call (804) 501-5055 for more information. Please remember:

- , Both bride and bridegroom should apply in person between 8:00 am - 4:15 pm Monday thru Friday local time, except on U.S. federal holidays.
- , License fee is USD 33.00 in cash only.
- , If both bride and bridegroom are from out of state of Virginia, license will not be issued.
- , Henrico County does not requires blood or physical test.
- , Non English speaking bride or bridegroom should have someone to translate.

## **Islamic Marriage Ceremony at ISGR**

1. Fill out the application for marriage ceremony well in advance. The Mehr or Gift for the wife should be decided atleast before the marriage ceremony.
2. Make appointment with the designated Imam for pre-marriage counseling session before the date of the marriage ceremony.

### **During pre-marriage counseling session, Imam will**

- , **Verify the legal requirements**
- , **Review the application form**
- , **Explain what the Shari'ah says about husband and wife**
- , **Discuss duties and responsibilities of:**
  - Husband
  - Wife
  - In-laws
- , **Discuss Engagement:**
  - Etiquette
  - Rules

**Islamic marriage certificate can be picked up from ISGR at least two weeks after the date of the ceremony.**

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## Islamic Marriage Ceremony

**Groom**      *Mehr (Gift for wife)* : \_\_\_\_\_      *No. (Office Use)* : \_\_\_\_\_

**Name:** \_\_\_\_\_

  First    Middle    Last

**Age:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_ **Place of Birth:** \_\_\_\_\_

**Name of Father:** \_\_\_\_\_ **Number of this Marriage:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_ **Phone:** (     ) \_\_\_\_\_

### Bride

**Name:** \_\_\_\_\_

  First    Middle    Last

**Age:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_ **Place of Birth:** \_\_\_\_\_

**Name of Father:** \_\_\_\_\_ **Number of this Marriage:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_ **Phone:** (     ) \_\_\_\_\_

### Officiant

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_ **Phone:** (     ) \_\_\_\_\_

**Address:** \_\_\_\_\_

**Date of Marriage** \_\_\_\_\_ **Time** \_\_\_\_\_

### Witnesses

**Name:** \_\_\_\_\_ **Gender:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Gender:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Gender:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Gender:** \_\_\_\_\_