

Stillbirth Certificate Request

(Certificate of Birth Resulting in Stillbirth)



Phone: (405) 271-4040

Division of Vital Records
1000 NE 10th Street
Oklahoma City, OK 73117

Walk-in Hours: Mon-Fri 8:30-4:00



Requirements:

- 1) This request must be completed in full.
- 2) Enclose a copy of a current legal photo ID (See back for list of acceptable IDs)
- 3) Enclose appropriate fees
- 4) Parent requesting to receive a certificate must sign below

Full Name at Birth:

First (OPTIONAL) Middle (OPTIONAL) Last

Date of Birth: ____ / ____ / ____ Female Male **Place of Birth:** _____, OKLAHOMA
Month Day Year City and/or County

Full Name of Father: _____
First Middle Last

Full MAIDEN Name of Mother: _____
First Middle Last Name prior to first marriage

Current Address (REQUIRED):

Name _____ Daytime Telephone Number: (____) _____ - _____
Street Address _____ Apt _____ City, State and Zip _____

By signing below, I declare that all information provided on this request is true and correct.

Parent Signature: _____ **Date Signed:** _____
(Request will not be processed without the signature of the parent and established eligibility.)

Fees

A fee is to be paid for a search of the files or records, even when no copy is available. Search fees are non-transferable and non-refundable.

_____ Number of Certified copies of Stillbirth certificate requested (\$15 each and includes search fee)
Available 11/1/08 _____ Number of Memorial copies of Certificate of Birth Resulting in a Stillbirth* requested (\$15 each and includes search fee)
***This certificate shall not be used as evidence of live birth or for identification purposes**

_____ Total Amount enclosed **Make checks payable to OSDH. Do not send cash by mail.**



Mailing address: Division of Vital Records, PO Box 53551, Oklahoma City, OK 73152

Mail

Reviewed by: _____
Date: ____ / ____ / ____
Fees Enclosed: \$ _____
Fees Due: \$ _____
ID Enclosed: _____

OFFICE USE ONLY
Issuance

Copies Issued: _____
Date Completed: ____ / ____ / ____
Issued by: _____
Other: _____

Front Desk

Clerk: _____
Date: _____
Fees Paid: \$ _____
Fee Type: Check Cash MO

Request Instruction Sheet

In accordance with Oklahoma State Statutes, a Stillbirth (Fetal Death) certificate must be filed within three (3) days after the delivery for registration. The funeral director or person acting as such who first assumes custody of a fetus shall file the fetal death certificate. In the absence of such a person, the physician or other person in attendance at or after the delivery shall file the certificate of fetal death. He shall obtain the personal data from the next of kin or the best-qualified person or source available. He shall complete the certificate as to personal data and deliver the certificate to that person responsible for completing the medical certification of cause of death within twenty-four (24) hours after delivery. The medical certification shall be completed and signed within forty-eight (48) hours after delivery by the physician in attendance at or after delivery, except when inquiry into the cause of death is required by Section 938 of this title [O.S. §63.1-318]

ELIGIBILITY

- By state law, Certificate of Birth Resulting in a Stillbirth are not open for public inspection and may only be requested by the parent of the stillborn child. By signing the request, you are indicating that you are the parent of record.

ACCEPTABLE PHOTO IDENTIFICATION

Note: Send a photocopy. Do not send your original ID. Photocopies must be legible and cannot be expired.

- State Issued Driver Licenses
- State Issued Photo Identification Card
- US Passport
- Government Issued Military ID
- United States Bureau of Indian Affairs Identification card (with photo)
- Tribal Identification card by federally recognized tribes (with photo)
- Oklahoma gun permit
- Pilot license
- A non US passport and I-94 card (VISA)
- Consular Matricula card + 1 form secondary ID

FEES

Certified Stillbirth/Fetal Death Certificate..... \$ 15.00
This certificate is a certified copy of the original Stillbirth Certificate.

Memorial CERTIFICATE OF BIRTH RESULTING IN STILLBIRTH..... \$ 15.00
In accordance with the Missing Angel Act – Christopher and Kendall’s Law- this memorial certificate will become available November 1, 2008. It is only available to the parents of the stillborn child. This is not a new certificate, but is an abstract of the information recorded on the Legal Fetal Death/Stillbirth certificate and was designed to memorialize the stillbirth event. This certificate shall not be used as evidence of live birth nor for identification purposes. The Memorial Certificate is printed on an 8½ “ x 11” page with a dark trim, on a sea foam green background bearing a white dove. The Certificate will reflect the name, date of delivery, place of birth, and parent’s names.

QUESTIONS

If you have any questions visit our official website <http://www.health.ok.gov/program/vital> or call our office at (405) 271-4040.