

Office of Vital Records Fee Schedule

	First certified copy	Each additional copy of the same certificate ordered at the same time	Correction/Change Fee	Search when no record is found	Search fee when date of death, dissolution, marriage or civil union is unknown	Exchange of previously issued certificates after a correction or change has been made	Processing/Registration/Filing Fee
Heirloom Certificates and Verifications	35.00						
Certificates							
Birth	17.75	10.00	20.00	17.75		10.00	
Death	20.00	13.00	20.00	20.00	1.00 per year	13.00	
Verifications							
Civil Union	17.00	10.00			1.00 per year	10.00	
Death	20.00	13.00			1.00 per year	13.00	
Dissolution (Divorce)	17.00	10.00		17.00	1.00 per year		
Marriage	17.00	10.00		17.00	1.00 per year		
Adoption							
Report of Adoption							20.00
Adoption Registry							20.00
Confidential Intermediary Application	37.75	10.00					
Consent to Release Original	37.75	10.00					
Contact Preference Form							20.00
Open Sealed Adoption Records	37.75	10.00					
Paternity							
Acknowledgement of Paternity							20.00
Report of Paternity Determination							20.00
Other Forms							
Certified Copy of Correction Form, Acknowledgment of Paternity, or Testimonial Letter (CAT form)	17.00	10.00		17.00			
Delayed birth registration (Fee includes one copy after the request is accepted for registration.)	37.75	10.00					

Mailing Charges	
Regular mail	No charge
Express mail	19.95
FedEx (check, money order, or cashier's check only)	20.00
UPS (credit cards only)	19.00
Additional Fees	
Apostille fee (per document)	5.00
Credit card convenience charge (excludes walk-ins and expedites)	10.00
Expedite (processed within 15 days) – for corrections, adoptions and paternitys	20.00

Updated March 17, 2014