



BURS TAX PAYER SELF SERVICE WEB PORTAL

TAX PAYER SELF SERVICE USER'S GUIDE/MANUAL

**NB! PLEASE NOTE THAT
COMPANY INFORMATION USED
IN THIS MANUAL IS ONLY FOR
DEMONSTRATION PURPOSES.**



BURS TAX PAYER SELF SERVICE WEB PORTAL

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1.0 INTRODUCTION

The manual elaborates to a tax payer how to view and print customs statements and internal revenue reports.

2.0 GUIDE

STEP 1: Go to BURS website: <http://www.burs.org.bw/>

- The following screen will be displayed



Accessibility | Contact us | Links

search...

Home | About Us | Treaties & Legislation | Tax | Customs & Excise | News | My Services | Events Calendar | **eServices**

hands over 36 housing units to BURS | Find out more »

eServices
Log in to eFile

BURS has launched the pilot for its flagship e-Services solution, which is swift, simple and secure for the selected taxpayers. This Pilot will run for a limited time period of not more than three (3) months after which it will then be availed to all taxpayers. For now, the service is only for Taxpayer registration, VAT returns submission, and other services. It will be extended to cover other tax types in the near future.

Log-on to eServices

WELCOME TO BURS
Our website provides you with a wealth of information on taxation, customs and excise landscape in Botswana

BURS goes e

Taxes | eServices | Auctions | Tenders

Importers and Exporters | Tax Forum | Events and Calendar

BURS ACCESSIBLE ON MOBILE.
Now you can access our website on

BURS TAX PAYER SELF SERVICE WEB PORTAL

STEP 2: Hover the mouse over the link My Services, a drop down menu will be displayed as below. Select/click the link Taxpayer Self Service



The screenshot shows the BURS website interface. At the top left is the BURS logo. To the right of the logo is a search bar with the text "search..." and a "Go" button. Below the logo and search bar is a navigation menu with the following items: Home, About Us, Treaties & Legislation, Tax, Customs & Excise, News, My Services, Events Calendar, and eServices. The "My Services" menu is open, displaying a dropdown list of options: Taxpayer Self Service (highlighted in orange), Exchange Rate Table, Tax Rates, Tax Calculator, Forms, Downloads, Custom Duty Rates, Career Opportunities, and Tenders & Auctions. Below the navigation menu is a large banner for "eServices Log in to eFile". The banner features a photograph of a man and a woman looking at a computer screen. To the right of the photograph is text describing the e-Service pilot program. Below the banner is a "Log-on to eServices" button. At the bottom of the page, there is a footer with navigation links for Taxes, eServices, Auctions, and Tenders. There are also sections for "Importers and Exporters", "Tax Forum", "Events and Calendar", and a mobile accessibility notice: "BURS ACCESSIBLE ON MOBILE. Now you can access our website on".

STEP 3: The screen below will be displayed upon selection of the link Taxpayer Self Service. Then proceed by Login using your credentials.



BURS TAX PAYER SELF SERVICE WEB PORTAL

[Logoff](#) | [Return Home](#) | [Go to BURS Website](#)

Login Page

You are successfully logged-off from the BURS Taxpayer Self-Service Portal ◀▶

You can Login again to BURS Taxpayer Self Service below.

Username

Password

Upon login, the following screen(home page) will be displayed:



BURS TAX PAYER SELF SERVICE WEB PORTAL

Logoff | Return Home | Go to BURS Website



botswana unified revenue service

Homepage | Customs Statements | Internal Revenue Reports

You are logged in as SKUMAR

Welcome to BURS Taxpayer Self Service

As a step towards improvement of services to the taxpayers, BURS Taxpayers with an online facility to access their tax transactions.

This provides a single access point to both Customs Duties and Internal Revenues Taxpayer Transactions.

CUSTOMS DOCUMENTS

The following documents are available from the web portal:

- Unpaid Statement
- Paid Statement
- SAD 500 document(declaration)
- Assessment notice
- Receipt

INTERNAL REVENUE REPORTS

The following documents are available from the web portal:

- Acknowledgement of Payment
- Acknowledgement of ITW7A
- Acknowledgement of ITW7B
- Notice of Assessment
- VAT Return
- Tax Compliance Summary

The above documents can be viewed and printed

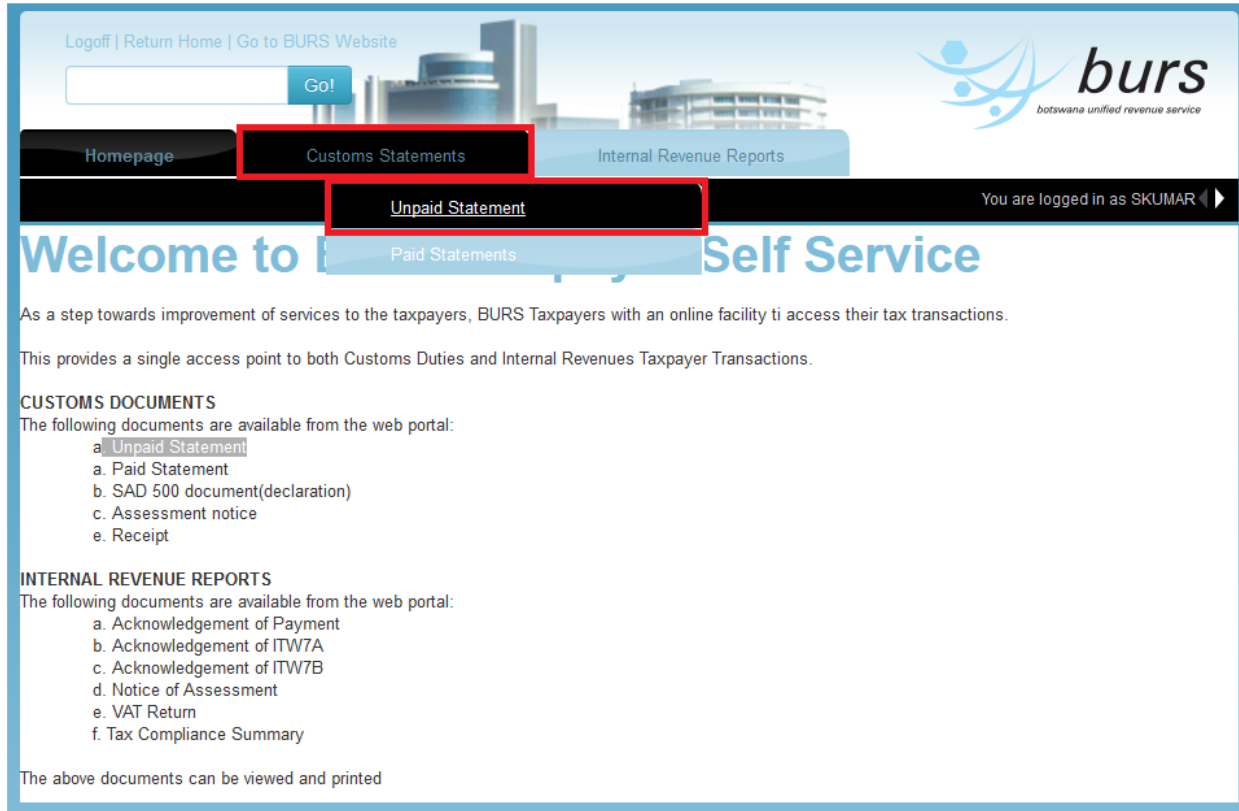
2.0 1 CUSTOMS DOCUMENTS

At this stage/step, a tax payer has the privilege to view paid and/or unpaid customs statements, SAD 500 document, assessment notice and receipt. Below are the instructions for such.

2.0.1.1 Unpaid Statements

STEP 4: view and/or print unpaid statements

To view or print unpaid statements, hover the mouse over the link Customs Statements then click the link Unpaid Statements from the drop down shown below:



The screenshot shows the BURS Tax Payer Self Service Web Portal. At the top, there is a search bar with a "Go!" button and the BURS logo. Below the search bar is a navigation menu with three items: "Homepage", "Customs Statements", and "Internal Revenue Reports". The "Customs Statements" item is highlighted with a red box. Below the navigation menu is a black bar with the text "Unpaid Statement" and "Paid Statements". The "Unpaid Statement" link is highlighted with a red box. To the right of this bar, it says "You are logged in as SKUMAR". Below the navigation bar is a large blue banner that says "Welcome to Self Service". Below the banner, there is a paragraph of text: "As a step towards improvement of services to the taxpayers, BURS Taxpayers with an online facility to access their tax transactions. This provides a single access point to both Customs Duties and Internal Revenues Taxpayer Transactions." Below this text are two sections: "CUSTOMS DOCUMENTS" and "INTERNAL REVENUE REPORTS". Each section lists the documents available from the web portal. The "CUSTOMS DOCUMENTS" section lists: a. Unpaid Statement, a. Paid Statement, b. SAD 500 document(declaration), c. Assessment notice, e. Receipt. The "INTERNAL REVENUE REPORTS" section lists: a. Acknowledgement of Payment, b. Acknowledgement of ITW7A, c. Acknowledgement of ITW7B, d. Notice of Assessment, e. VAT Return, f. Tax Compliance Summary. At the bottom of the page, it says "The above documents can be viewed and printed".

The following screen will be displayed after selecting the link Unpaid Statements. Select a tax payer account number and click Search Unpaid button shown below



BURS TAX PAYER SELF SERVICE WEB PORTAL

Logoff | Return Home | Go to BURS Website

Homepage **Customs Statements** Internal Revenue Reports

You are welcome to BURS Taxpayer Self-Service Portal. You are logged in as SKUMAR

Unpaid Customs Statements

Select Taxpayer Account below to view statements

Select Taxpayer Account Number

The screen below will be displayed after the search:



BURS TAX PAYER SELF SERVICE WEB PORTAL

Logoff | Return Home | Go to BURS Website



Homepage

Customs Statements

Internal Revenue Reports

You are welcome to BURS Taxpayer Self-Service Portal. You are logged in as SKUMAR

Select Statement Number:

Year	Account No.	Stat. No.	Decl. From	Decl. To	Pay by Date	Num. Of Decl.	Amount
2010	C00004101110	3	01/03/2010	30/04/2010	25/05/2010	1	3281.9

Click the statement number (as labeled above) to view the statement. The statement will be displayed as below after clicking the statement number link.



BURS TAX PAYER SELF SERVICE WEB PORTAL

Logoff | Return Home | Go to BURS Website

[Go!](#)

[Homepage](#) [Customs Statements](#) [Internal Revenue Reports](#)

You are welcome to BURS Taxpayer Self-Service Portal. You are logged in as SKUMAR

ASYCUDA STATEMENT

[Click here to view the Online Payment Notice](#)
[Click here to print](#)

BOTSWANA UNIFIED REVENUE SERVICE
Credit Account Statement

Credit Account #: C00004101110
ELECTRICADA PTY LTD
PO BOX 201036, GABORONE, SOUTH CENT
RAL
5100

Statement # 2010/3 issued on 03/05/2010 Declarations from 01/03/2010 to 30/04/2010 -Payment due on 25/05/2010

Office	Assesment	Assesment Date	Declarant	Decl. Reference	Model	Assessed Amount
06	L95213	14/04/2010	C050363	2010/J103576	IM 4	3281.9

Total Liability per Tax

TAX CODE	TAX DESCRIPTION	TAX AMOUNT
VAT	Value Added Tax	3281.9
ICD	Customs Duty	0
	TOTAL PAYABLE	3281.9

In order to print the statement, click the link square in red above. The screen shot below will be displayed to print the statement.

N.B: The machine being used has to be connected to a printer

BURS TAX PAYER SELF SERVICE WEB PORTAL

Document Print Out - Mozilla Firefox

File Edit View History Bookmarks Tools Help

Document Print Out

Print

Printer

Name: \\burshqser052\HP Color LaserJet 5550 PC Properties...

Status: Ready

Type: HP Color LaserJet 5550 PCL 6

Where: 3A

Comment: 23/09/2011-IT Coloured Printer Print to file

Print range

All

Pages from: 1 to: 1

Selection

Copies

Number of copies: 1

Collate

OK Cancel

VENUE SERVICE

atement

Credit

ELEC

PO B

RAL

5100

State

to 30/04/2010 -Payme


Office	Assesment	Assesment Date	Declarant	Decl. Reference
06	L95213	14/04/2010	C050363	2010/J103576

Total Liability per Tax

TAX CODE	TAX DESCRIPTION	TAX AMOUNT
VAT	Value Added Tax	3281.9
ICD	Customs Duty	0
	TOTAL PAYABLE	3281.9

Logoff | Return Home | Go to BURS Website

Go!



Homepage
Customs Statements
Internal Revenue Reports

You are welcome to BURS Taxpayer Self-Service Portal. You are logged in as SKUMAR

ASYCUDA STATEMENT

Click here to view the Online Payment Notice
←

Click here to print

BOTSWANA UNIFIED REVENUE SERVICE

Credit Account Statement

Credit Account #: C00004101110
 ELECTRICADA PTY LTD
 PO BOX 201036, GABORONE, SOUTH CENTRAL
 RAL
 5100

Statement # **2010/3** issued on **03/05/2010** Declarations from **01/03/2010** to **30/04/2010** -Payment due on **25/05/2010**

Office	Assesment	Assesment Date	Declarant	Decl. Reference	Model	Assessed Amount
06	L95213	14/04/2010	C050363	2010/J103576	IM 4	3281.9

Total Liability per Tax

TAX CODE	TAX DESCRIPTION	TAX AMOUNT
VAT	Value Added Tax	3281.9
ICD	Customs Duty	0
	TOTAL PAYABLE	3281.9

In order to view the statement online payment notice, click the link circled in red above. The screen shot below will be displayed.



BURS TAX PAYER SELF SERVICE WEB PORTAL

Logoff | Return Home | Go to BURS Website

Homepage **Customs Statements** Internal Revenue Reports

You are welcome to BURS Taxpayer Self-Service Portal. You are logged in as SKUMAR

ASYCUDA STATEMENT

[Click here to print](#)

BOTSWANA UNIFIED REVENUE SERVICE

Online Payment Notice

Credit Account #: C00004101110
ELECTRICADA PTY LTD
PO BOX 201036, GABORONE, SOUTH CENT
RAL
5100

Statement #	2010/3	issued on	03/05/2010	Declarations from	01/03/2010	to	30/04/2010	-Payment due on	25/05/2010
-------------	--------	-----------	------------	-------------------	------------	----	------------	-----------------	------------

To pay for this statement, a total amount of P3281.9 should be transferred to the BURS Account.

Online Reference number: 1003C00004101110

In order to print the statement online payment notice, click the link squared in red above. The screen shot below will be displayed to print the online payment notice.

N.B: The machine being used has to be connected to a printer



BURS TAX PAYER SELF SERVICE WEB PORTAL

Document Print Out - Mozilla Firefox

File Edit View History Bookmarks Tools Help

Document Print Out

10.31.3.41:8081/portal/paymentNoticeup.jsp?sta_nber=3&

BOTSWANA UNIFIED REVENUE SERVICE

Online Payment Notice

Credit Account #: C00004101110
ELECTRICADA PTY LTD
PO BOX 201026 CARORONE SOUTH CENTRAL
5100

Statement #

To pay for this

Online Refe

0/04/2010 -Payme

Print

Printer

Name: \\burshqser052\HP Color LaserJet 5550 PC Properties...

Status: Ready

Type: HP Color LaserJet 5550 PCL 6

Where: 3A

Comment: 23/09/2011-IT Coloured Printer Print to file

Print range

All

Pages from: 1 to: 1

Selection

Copies

Number of copies: 1

Collate

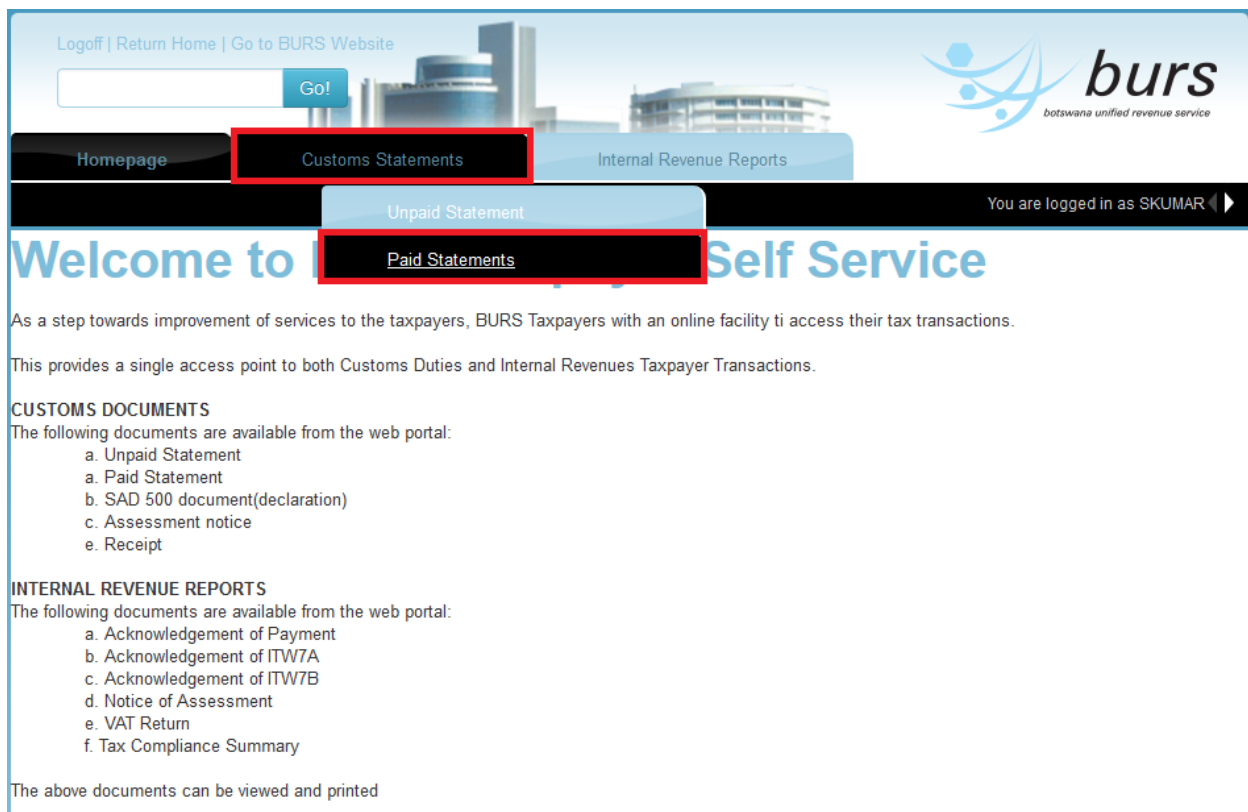
1 1 2 2 3 3

OK Cancel

2.0.1.2 Paid Statements

STEP 5: view and/or print paid statements

To view or print paid statements, hover the mouse over the link Customs Statements then click the link Paid Statements from the drop down show below:



The screenshot shows the BURS Tax Payer Self Service Web Portal interface. At the top, there is a navigation bar with links for 'Logoff | Return Home | Go to BURS Website' and a search box with a 'Go!' button. The BURS logo is in the top right corner. Below the navigation bar, there are three main menu items: 'Homepage', 'Customs Statements', and 'Internal Revenue Reports'. The 'Customs Statements' menu item is highlighted with a red box, and a dropdown menu is visible below it, showing 'Unpaid Statement' and 'Paid Statements'. The 'Paid Statements' link is also highlighted with a red box. The main content area displays a 'Welcome to Self Service' message and lists available documents under 'CUSTOMS DOCUMENTS' and 'INTERNAL REVENUE REPORTS'. The 'Paid Statements' link is highlighted in a red box.

Logoff | Return Home | Go to BURS Website

Go!

Homepage Customs Statements Internal Revenue Reports

Unpaid Statement

You are logged in as SKUMAR

Welcome to Self Service

As a step towards improvement of services to the taxpayers, BURS Taxpayers with an online facility to access their tax transactions.

This provides a single access point to both Customs Duties and Internal Revenues Taxpayer Transactions.

CUSTOMS DOCUMENTS

The following documents are available from the web portal:

- a. Unpaid Statement
- a. Paid Statement
- b. SAD 500 document(declaration)
- c. Assessment notice
- e. Receipt

INTERNAL REVENUE REPORTS

The following documents are available from the web portal:

- a. Acknowledgement of Payment
- b. Acknowledgement of ITW7A
- c. Acknowledgement of ITW7B
- d. Notice of Assessment
- e. VAT Return
- f. Tax Compliance Summary

The above documents can be viewed and printed

Upon selecting the link, the following screen will be displayed:



BURS TAX PAYER SELF SERVICE WEB PORTAL

Logoff | Return Home | Go to BURS Website

Homepage **Customs Statements** Internal Revenue Reports

You are welcome to BURS Taxpayer Self-Service Portal. You are logged in as SKUMAR

Paid Customs Statements

Select Taxpayer Account below to view statements

Select Taxpayer Account Number

Select a taxpayer account and click Search Paid, the screen below will display



BURS TAX PAYER SELF SERVICE WEB PORTAL

Logoff | Return Home | Go to BURS Website

Homepage **Customs Statements** Internal Revenue Reports

You are welcome to BURS Taxpayer Self-Service Portal. You are logged in as SKUMAR

Paid Customs Statements

Select Statement Year for your Taxpayer Account below

Select Statement Year

Select statement year for the particular tax payer account and click Search Paid. All paid statements will be listed as below:



BURS TAX PAYER SELF SERVICE WEB PORTAL

Logoff | Return Home | Go to BURS Website



Homepage

Customs Statements

Internal Revenue Reports

You are welcome to BURS Taxpayer Self-Service Portal. You are logged in as SKUMAR

Select Statement Number:

Year	Account No.	Stat. No.	Decl. From	Decl. To	Pay by Date	Num. Of Decl.	Amount
2002	C00000501110	1		31/08/2002	27/09/2002	4	4371.7
2002	C00000501110	2	01/09/2002	31/10/2002	28/12/2002	13	9873.1

Select a particular statement number (circled in red above) to view the statement. The statement will be displayed as below:

Logoff | Return Home | Go to BURS Website

Homepage **Customs Statements** Internal Revenue Reports

You are welcome to BURS Taxpayer Self-Service Portal. You are logged in as SKUMAR

ASYCUDA STATEMENT

[Click here to print](#)

BOTSWANA UNIFIED REVENUE SERVICE

Credit Account Statement

Credit Account #: C00000501110
 B. WELLS WOODFORD PTY LTD
 PO BOX 81,
 SEROWE
 5210

Statement #	2005/12	issued on	01/12/2005	Declarations from	01/11/2005	to	30/11/2005	-Payment due on	23/12/2005
Receipt No:	R35982	paid on:	22/12/2005						

Office	Assesment	Assesment Date	Declarant	Decl. Reference	Model	Assessed Amount
10	L75658	03/11/2005	C004938	2005/# 52	IM 4	1860.2
11	L52694	10/11/2005	C050363	2005/J523866	IM 4	271.1
11	L52705	10/11/2005	C056357	2005/HARD	IM 4	29286.85
11	L53367	15/11/2005	C007680	2005/R563301	IM 4	176.3
10	L79792	19/11/2005	C004938	2005/# 53	IM 4	2896.3
10	L79794	19/11/2005	C004938	2005/# 54	IM 4	273.4
11	L54406	21/11/2005	C007680	2005/R563677	IM 4	1533.8
11	L54464	21/11/2005	C007680	2005/R563854	IM 4	129.8
11	L55174	24/11/2005	C050363	2005/J524437	IM 4	694
10	L81106	24/11/2005	C004938	2005/# 55	IM 4	1335.9
10	L81803	28/11/2005	C004938	2005/# 56	IM 4	134.8

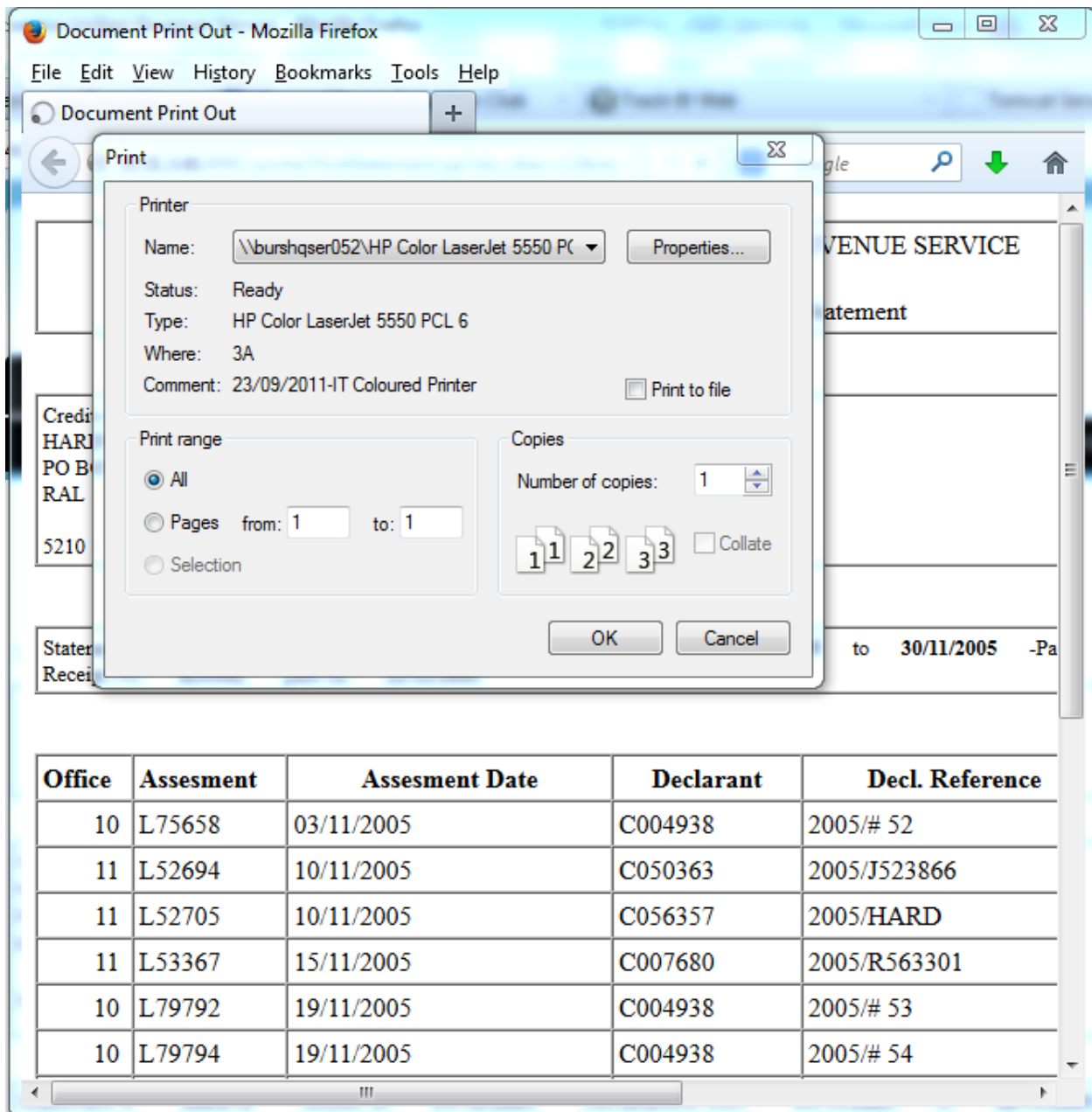
Total Liability per Tax

TAX CODE	TAX DESCRIPTION	TAX AMOUNT
VAT	Value Added Tax	22833.6
ICD	Customs Duty	15758.85
ADV	Ad Valorem Duty	0
	TOTAL AMOUNT PAID	38592.45

BURS TAX PAYER SELF SERVICE WEB PORTAL

Click the link “Click here to print” in order to print the statement. Notice the receipt number and date of payment in the statement to verify that indeed the statement has been paid. Upon clicking the link “Click here to print”, the screen below will be displayed.

N.B: The machine/computer has to be connected to a printer.



Document Print Out - Mozilla Firefox

File Edit View History Bookmarks Tools Help

Document Print Out

Print

Printer

Name: \\burshqser052\HP Color LaserJet 5550 PCL 6 Properties...

Status: Ready

Type: HP Color LaserJet 5550 PCL 6

Where: 3A

Comment: 23/09/2011-IT Coloured Printer Print to file

Print range

All

Pages from: 1 to: 1

Selection

Copies

Number of copies: 1

Collate

OK Cancel

Office	Assesment	Assesment Date	Declarant	Decl. Reference
10	L75658	03/11/2005	C004938	2005/# 52
11	L52694	10/11/2005	C050363	2005/J523866
11	L52705	10/11/2005	C056357	2005/HARD
11	L53367	15/11/2005	C007680	2005/R563301
10	L79792	19/11/2005	C004938	2005/# 53
10	L79794	19/11/2005	C004938	2005/# 54

2.0.1.3 SAD 500 Document

STEP 6: view and/or print SAD 500 document

To view or print SAD 500 document, click the link in the statement number after opening an unpaid or paid statement as shown below.

[Logoff](#) | [Return Home](#) | [Go to BURS Website](#)

Go!



Homepage

Customs Statements

Internal Revenue Reports

You are logged in as SKUMAR ◀▶

STATEMENT

[Click here to view the Online Payment Notice](#)
[Click here to print](#)

BOTSWANA UNIFIED REVENUE SERVICE

Credit Account Statement

Credit Account #: B07541501112
STATE PRESIDENT
PO BOX 11
THEBEPHATSHWA
SOUTH CENTRAL
7540

Statement # 2010/4

issued on 01/04/2010

Declarations from 01/03/2010 to 31/03/2010

-Payment due on 23/04/2010

Office	Assesment	Assesment Date	Declarant	Decl. Reference	Model	Assessed Amount
12	L2422	02/03/2010	C039043	2010/A002688	IM 4	24472.4
12	L2442	03/03/2010	C039043	2010/A002690	IM 4	1593.5
12	L2444	03/03/2010	C039043	2010/A002687	IM 4	77534.1
11	L6494	03/03/2010	C039043	2010/A002683A	IM 4	876.2

BURS TAX PAYER SELF SERVICE WEB PORTAL

Logoff | Return Home | Go to BURS Website

Go!

Homepage Customs Statements Internal Revenue Reports

You are logged in as SKUMAR

Click here to print [Click to print document](#) [Click to view next item](#) Next Item

BOTSWANA UNIFIED REVENUE SERVICE

SINGLE ADMINISTRATIVE DOCUMENT (SAD 500)

BOTSWANA UNIFIED REVENUE SERVICE (BURS)		SINGLE ADMINISTRATIVE DOCUMENT (SAD)			
2. Exporter/Consignee TIN: SAYWELL INTERNATIONAL AVIATION CENTRE DOWN LANDS BUSINESS PARK WORTHING WEST SUSSEX UK		1. DECLARATION		A. CUSTOMS OFFICE	
		8. Importer/Consignee TIN: B075415 STATE PRESIDENT BOTSWANA DEFENCE FORCE -AIR ARM P.O. BOX 11 THEBEPHATSWHA		IM 4	
14. Declarant TIN: C039043 ZEBRA SHIPPING (PTY) LTD P.O. BOX 502373		3. Forms.		Manifest	
		10. Cty Last origin		11. Trading Country	
18. Identity & Nationality of Transport KQ737 26/02/10 0		15. Country of Export United Kingdom		15. CP export. GB	
21. Identity & Nationality of Transport KQ737 26/02/10		16. Country of Origine United Kingdom		17. Country of destination Botswana	
25. Mode transp 4 Border		26. Mode transp 4 Inland		27. Unloading Place	
29. Entry office 12 Sir Seretse Khama A		30. Location of Goods		28. Financial and Banking Data Bank : Branch :	
31. Packages & Description of Goods : ADD Number of Packages : 1 Type of Packaging : CT Container No(s) : CARTONS Description of Goods : Washers, nes		20. Delivery Term Code and Place FOB		22. Currency Code and Total Invoice Value GBP 21,465.23	
		23. Exchange rate 10.70		24. Nat of Trans /	
		32. Item No 1		33. Commodity Code 73182200 000	
		34. Country Origine GB		35. Gross Weight(kgs) 63.00 Kg	
		37. CPC 4000 000		38. Net Weight(kgs) 63.00 Kg	
		39. Options		40. Shipping Order	



BURS TAX PAYER SELF SERVICE WEB PORTAL

44. Number of Container : 374.00 + 0.00 + 27.00 + 0.00 - 0.00 Attached Documents : Additional of Information :					41. Supplem unit	42. Item inv. price 576.00	43. Valuation Method	
					45. Reserved 1.00			
					46. Customs Value 6,567			
47. Calculation of Duties / Taxes					48. Account Number B07541501112		49. Warehouse / Period(days) /	
Type	Duty / Tax Base	Rate	Amount	Mop	B. FINANCIAL DATA			
VAT	6,567	10	657	1	Mode of Payment : DEF.ACCOUNT Assessment Number : L 2422 02/03/2010 Receipt Number : Guarantee/Deferment : 0			
Total Taxes for Item			656	1	Total Payable : 0 Total Customs : 24,472			
50. DECLARATION I/We the undersigned, being the Importer/Exporter/Agent do hereby declare that the information declared on this entry is true and complete and accept fully the conditions and requirements attached to the use of CPC declared therein, and comply with the provision of the Customs Management Act.					FOR OFFICIAL USE			
51. Signature & Official Stamp		Tel.num.:			Proper Officer (Date Stamp/Name/Signature)			
52.					53. Office of Destination (and Country) /			
52.					53. Office of Destination (and Country) /			
Verified by Office of Destination Result :					Stamp :		54. Place and Date : Declarant Name and Signature	
Signature:								

After clicking next item link, the following screen will be displayed:

Logoff | Return Home | Go to BURS Website

Homepage **Customs Statements** Internal Revenue Reports

You are logged in as SKUMAR

[Click here to print](#)

BOTSWANA UNIFIED REVENUE SERVICE

SINGLE ADMINISTRATIVE DOCUMENT (SAD 500) CONTINUATION

2.EXPORTER/IMPORTER	TIN : B075415	OFFICE CODE : 12	FORMS:	REGISTRATION NO & DATE: C2406 2010-03-02	DECLARANT REFERENCE: C0390432010 / A002688
MARKS AND NUMBERS:		ADD		32. ITEM NO: 2	33.COMMODITY CODE: 84129000
NUMBER AND TYPES OF PACKAGES:	1 : CT		34. COC: GB	35. G MASS: 25	36. PREFS:
CONTAINER NUMBERS:			37. CPC: 4000	38. N MASS (kg): 25	39. QUOTA:
DESCRIPTION: Parts of engines and motors of 8412.10 to 8412.80 773.00 + 0.00 + 56.00 + 0.00 - 0.00			40. SUMMARY DECLARATION/PREV DOCUMENT:		
			41. SUPP UNIT:	42. CUSTOMS VAL: 1190	43. V.M:
LICENCE NUMBER:	DEDUCTED VALUE:	DEDUCTED QUALITY:	EX. WARE HOUSE:		
REMOVAL IN BOND & DATE:		REBATE CODE:			46. STATISTICAL VALUE: 13567
2.EXPORTER/IMPORTER	TIN : B075415	OFFICE CODE : 12	FORMS:	REGISTRATION NO & DATE: C2406 2010-03-02	DECLARANT REFERENCE: C0390432010 / A002688
MARKS AND NUMBERS:		ADD		32. ITEM NO: 3	33.COMMODITY CODE: 85013100
NUMBER AND TYPES OF PACKAGES:	1 : CT		34. COC: GB	35. G MASS: 25	36. PREFS:
CONTAINER NUMBERS:			37. CPC: 4000	38. N MASS (kg): 25	39. QUOTA:
DESCRIPTION: Dc motors and generators of an output =<750 W 1169.00 + 0.00 + 85.00 + 0.00 - 0.00			40. SUMMARY DECLARATION/PREV DOCUMENT:		
			41. SUPP UNIT: 3	42. CUSTOMS VAL: 1800	43. V.M:
LICENCE NUMBER:	DEDUCTED VALUE:	DEDUCTED QUALITY:	EX. WARE HOUSE:		
REMOVAL IN BOND & DATE:		REBATE CODE:			46. STATISTICAL VALUE: 20521



BURS TAX PAYER SELF SERVICE WEB PORTAL

2.EXPORTER/IMPORTER	TIN : B075415	OFFICE CODE : 12	FORMS:	REGISTRATION NO & DATE: C2406 2010-03-02	DECLARANT REFERENCE: C0390432010 / A002688
MARKS AND NUMBERS:		ADD		32. ITEM NO: 4	33.COMMODITY CODE: 90292000
NUMBER AND TYPES OF PACKAGES:	1 : CT		34. COC: GB	35. G MASS: 10	36. PREFS:
CONTAINER NUMBERS:			37. CPC: 4000	38. N MASS (kg): 10	39. QUOTA:
DESCRIPTION: Stroboscopes; speed indicators and tachometers other than those of headings 90 1624.00 + 0.00 + 118.00 + 0.00 - 0.00			40. SUMMARY DECLARATION/PREV DOCUMENT:		
			41. SUPP UNIT: 1	42. CUSTOMS VAL: 2500	43. V.M:
LICENCE NUMBER:	DEDUCTED VALUE:	DEDUCTED QUALITY:	EX. WARE HOUSE:		
REMOVAL IN BOND & DATE:		REBATE CODE:			46. STATISTICAL VALUE: 28502
2.EXPORTER/IMPORTER	TIN : B075415	OFFICE CODE : 12	FORMS:	REGISTRATION NO & DATE: C2406 2010-03-02	DECLARANT REFERENCE: C0390432010 / A002688
MARKS AND NUMBERS:		ADD		32. ITEM NO: 5	33.COMMODITY CODE: 88033000
NUMBER AND TYPES OF PACKAGES:	1 : CT		34. COC: GB	35. G MASS: 40	36. PREFS:
CONTAINER NUMBERS:			37. CPC: 4000	38. N MASS (kg): 40	39. QUOTA:
DESCRIPTION: Parts of aeroplanes or helicopters, nes 10002.00 + 0.00 + 730.00 + 0.00 - 0.00			40. SUMMARY DECLARATION/PREV DOCUMENT:		
			41. SUPP UNIT: 1	42. CUSTOMS VAL: 15399.23	43. V.M:
LICENCE NUMBER:	DEDUCTED VALUE:	DEDUCTED QUALITY:	EX. WARE HOUSE:		
REMOVAL IN BOND & DATE:		REBATE CODE:			46. STATISTICAL VALUE: 175567

2.0.1.4 Assessment Notice

STEP 7: view and/or print assessment notice

To view or print assessment notice from a declaration, click the link in the assessment number after opening SAD 500 document as shown in part of SAD 500 document screen shot below.



BURS TAX PAYER SELF SERVICE WEB PORTAL

47. Calculation of Duties / Taxes					48. Account Number	49. Warehouse / Period(days)
					B07541501112	
Type	Duty / Tax Base	Rate	Amount	Mop	B. FINANCIAL DATA	
VAT	6,567	10	657	1	Mode of Payment : DEF.ACCOUNT Assessment Number : H 2422 02/03/2010 Receipt Number : Guarantee/Deferment : 0	
Total Taxes for Item			656	1	Total Payable : 0 Total Customs : 24,472	
51.	50. DECLARATION				FOR OFFICIAL USE	
	I/We the undersigned, being the Importer/Exporter/Agent do hereby declare that the information declared on this entry is true and complete and accept fully the conditions and requirements attached to the use of CPC declared therein, and comply with the provision of the Customs Management Act.					
Signature & Official Stamp		TelNum:		Proper Officer (Date Stamp/Name/Signature)		
52.				53. Office of Destination (and Country)		
				/		

BURS TAX PAYER SELF SERVICE WEB PORTAL

Homepage		Customs Statements		Internal Revenue Reports	
					You are logged in as SKUMAR ◀▶
Click here to print					
BOTSWANA UNIFIED REVENUE SERVICE			BOTSWANA		
ASSESSMENT NOTICE -----					
Printed on: 10/06/2014					
Customs Office: 43 Ramatlabama Borderpost					
Identification of Declaration					
Model:	Customs Reference & Date:	No. & Date of Assessment:	Items		
IM 4	2010 C 7164 2010-03-03	2010 L 7117 2010-03-03	1		
Declarant :	C002342	FEDERAL EXPRESS BOTSWANA (PTY) LTD P.O. BOX 778 GABORONE BOTSWANA			
Reference : 2010 / BDF5878					
Reference : 2010 / BDF5878					
Company :	B075415	STATE PRESIDENT BOTSWANA DEFENCE FORCE -AIR ARM P.O.BOX 11 THEBEPHATSHWA			
Mode Of Payment: ACCOUNT PAYMENT			ACCOUNT NUMBER: B07541501112		
No & Date of Receipt:					
EXC EXCISE DUTY			P 0.00		
VAT VALUE ADDED TAX			P 237.50		
Total assessed amount for the declaration			P 237.50		
Amount currently to be paid			P 237.50		
In case of Electronic Funds Transfer an amount exactly equivalent to: P237.50 should be transfered to the BURS payment Account EFT Reference Number: 1004B07541501112					



BURS TAX PAYER SELF SERVICE WEB PORTAL

2.0.1.5 Receipt

STEP 7: view and/or print receipt

To view or print assessment notice for a paid statement, click the link in the receipt number after opening SAD 500 document for a paid declaration as shown in part of SAD 500 document screen shot below.

47. Calculation of Duties / Taxes					48. Account Number	49. Warehouse / Period(days)
Type	Duty / Tax Base	Rate	Amount	Mop	B07541501112	/
EXC	0	0	0	1	B. FINANCIAL DATA Mode of Payment : DEF.ACCOUNT Assessment Number : L 320199 02/12/2009 Receipt Number : R 4716 05/02/2010 Guarantee/Deferment : 0	
VAT	16,468	10	1,647	1		
ICD	0	0	0	1		
Total Taxes for Item			1,646	1		
					Total Payable : 0 Total Customs : 1,647	
50. DECLARATION I/We the undersigned, being the Importer/Exporter/Agent do hereby declare that the information declared on this entry is true and complete and accept fully the conditions and requirements attached to the use of CPC declared therein, and comply with the provision of the Customs Management Act.					FOR OFFICIAL USE Proper Officer (Date Stamp/Name/Signature)	
51. Signature & Official Stamp Telnum.:						
52.					53. Office of Destination (and Country) /	

ASYCUDA STATEMENT

[Click here to print](#)

BOTSWANA UNIFIED REVENUE SERVICE

ASYCUDA Statement Receipt

Account reference: B07541501112
Account holder: B075415

Name and Address:
 STATE PRESIDENT
 PO BOX 11 THEBEPHATSHWA
 SOUTH CENTRAL
 7540

57 ASYCUDA - VAT Off
Receipt No: R 4716
Issued on 2010-02-05 **at** 14:51:06
Number of declarations: 22
Total amount: 290378.55 BWP

 This cash receipt is issued in payment of the statement number **2010/1** dated **05/01/2010**, payment due on the **25/01/2010** for the credit account above.

TOTAL LIABILITY PER TAX	AMOUNT
EXC EXCISE DUTY	0
VAT VALUE ADDED TAX	248286.35
ICD CUSTOMS DUTY	31787
ADV AD VALOREM DUTY	10305.2
TOTAL AMOUNT PAID	290378.55
OTHER PAYMENTS	
TOTAL AMOUNT FOR OTHER PAYMENTS	

MEANS OF PAYMENT	CHECK NUMBER	BANK CODE	AMOUNT
28 Direct Debit-Payment made directly to the bank	BOB	999	290378.55
TOTAL AMOUNT PAID			290378.55

FOREIGN CURRENCY	EXCHANGE RATE	AMOUNT IN



BURS TAX PAYER SELF SERVICE WEB PORTAL

DECLARANT REFERENCE	ASSESSMENT REF:	AMOUNT PAID
06 B075415 2009 2844796	2009 L 320199	1646.8
12 B075415 2009 A002418	2009 L 12372	8925.4
12 B075415 2009 A002427	2009 L 12374	29124.4
11 B075415 2009 DGF0242A	2009 L 35943	40312.3
11 B075415 2009 A002398A	2009 L 36014	16948.8
43 B075415 2009 BDF8200	2009 L 46431	931.45
06 B075415 2009 R001210	2009 L 322300	4498.4
06 B075415 2009 41209TFEJ	2009 L 323283	11560
11 B075415 2009 A002415A1	2009 L 36387	20486.05
11 B075415 2009 A002437A	2009 L 36701	419.7
43 B075415 2009 BDF9945	2009 L 47294	24.6
06 B075415 2009 NACSI128059	2009 L 329986	1518.1
06 B075415 2009 K1009	2009 L 329999	482.7
43 B075415 2009 BDF3529	2009 L 47533	344.7
06 B075415 2009 R001215	2009 L 330598	468.1
12 B075415 2009 DGF0261	2009 L 12910	5542.3
11 B075415 2009 A002455A	2009 L 37488	40518.9
12 B075415 2009 A002474	2009 L 13046	32827.3
12 B075415 2009 A002440	2009 L 13064	19940
11 B075415 2009 DGF0260A	2009 L 37935	2505.2
43 B075415 2009 BDF0243	2009 L 48667	51294.65
43 B075415 2009 BDF8135	2009 L 49307	58.7

The end (for customs documents)

2.0.2 INTERNAL REVENUE REPORTS

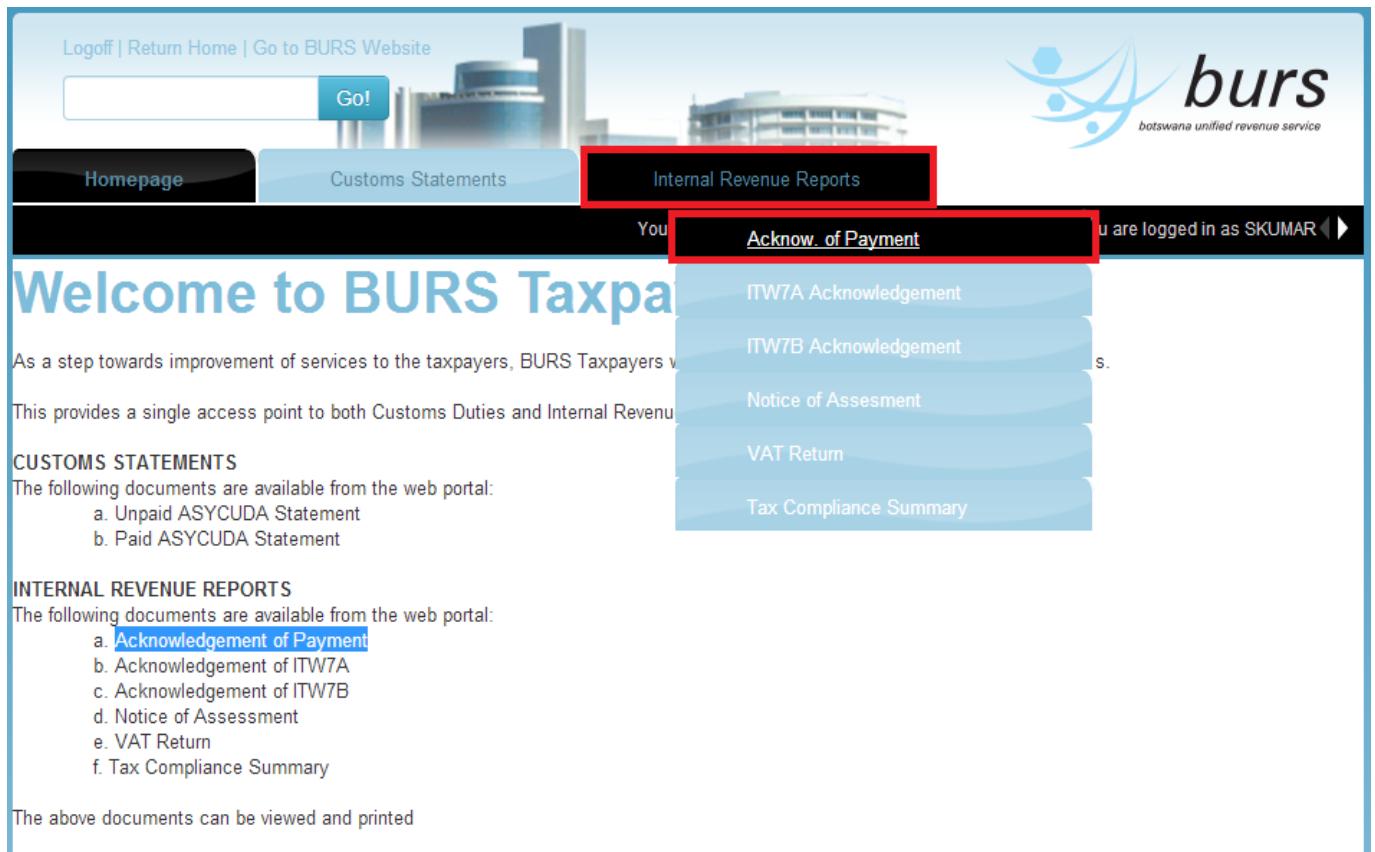
At this stage/step, a tax payer has the privilege to view Acknowledgement of Payment, Acknowledgement of ITW7A, Acknowledgement of ITW7B, Notice of Assessment, VAT Return, and Tax Compliance Summary.

Below are the instructions for viewing and printing unpaid statements.

2.0.2.1 Acknowledgement of Payment

STEP 1: View and Print Acknowledgement of Payment

To view or print Acknowledgement of Payment, hover the mouse over the link “Internal Revenue Reports” and click on “Acknowledgement of Payment” from the drop down as show below:



Logoff | Return Home | Go to BURS Website

Go!

Homepage Customs Statements **Internal Revenue Reports**

You are logged in as SKUMAR

Internal Revenue Reports

- Acknow. of Payment**
- ITW7A Acknowledgement
- ITW7B Acknowledgement
- Notice of Assesment
- VAT Return
- Tax Compliance Summary

Welcome to BURS Taxpayer

As a step towards improvement of services to the taxpayers, BURS Taxpayers v

This provides a single access point to both Customs Duties and Internal Revenue

CUSTOMS STATEMENTS

The following documents are available from the web portal:

- Unpaid ASYCUDA Statement
- Paid ASYCUDA Statement

INTERNAL REVENUE REPORTS

The following documents are available from the web portal:

- Acknowledgement of Payment**
- Acknowledgement of ITW7A
- Acknowledgement of ITW7B
- Notice of Assessment
- VAT Return
- Tax Compliance Summary

The above documents can be viewed and printed



BURS TAX PAYER SELF SERVICE WEB PORTAL

The following screen will be displayed after click on “Acknowledgement of Payment” link. Select a Taxpayer, Date From, Date To, Tax Type, Receipt Number and click “View Receipt” as shown below:

Logoff | Return Home | Go to BURS Website

Go!

Homepage Customs Statements Internal Revenue Reports

You are welcome to BURS Taxpayer Self-Service Portal. You are logged in as SKUMAR

Internal Revenue Acknowledgement of Payment

Select Acknowledgement of Payment Information Below

Taxpayer C000041-ELECTRICADA (PROPRIETARY) LIMITED

Date From 1-Jan-2013 Pick a date..

Date To 31-Oct-2013 Pick a date..

Tax Type (select tax type) 01 - INCOME TAX

Receipt Number (select Receipt) R0620130197964

View Receipt

The following screen will then be displayed as shown below. Click on “Click here to print” to print the receipt as shown below:



BURS TAX PAYER SELF SERVICE WEB PORTAL

Logoff | Return Home | Go to BURS Website

Homepage | Customs Statements | **Internal Revenue Reports**

You are welcome to BURS Taxpayer Self-Service Portal. You are logged in as SKUMAR

[Click here to print](#)

BOTSWANA UNIFIED REVENUE SERVICE
ACKNOWLEDGEMENT OF PAYMENT - DUPLICATE

Station Name: GABORONE COLLECTION DIVISION
Receipt Number: R0620130194488
Receipt Date: 2013-01-30

Name and Address
ELECTRICADA (PROPRIETARY) LIMITED
P O BOX 201036
GABORONE
BOTSWANA

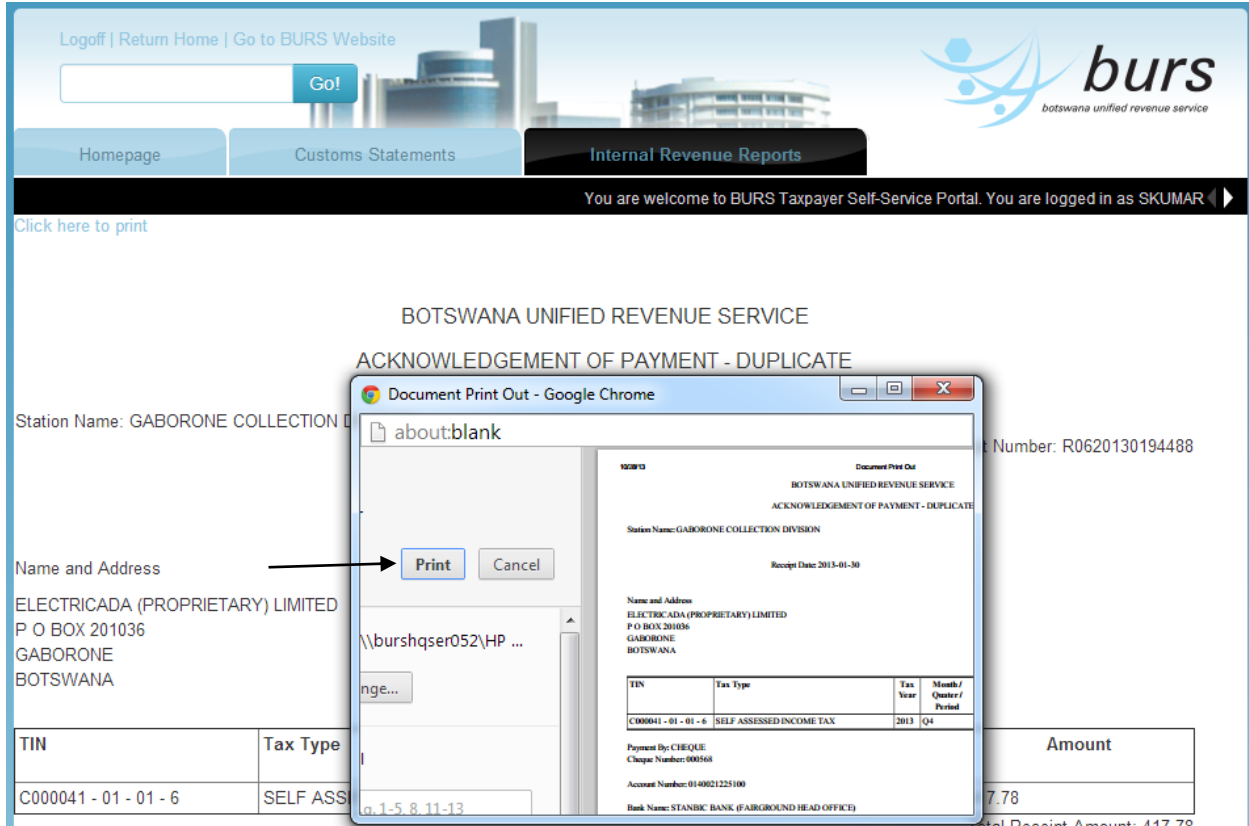
TIN	Tax Type	Tax Year	Month / Quater / Period	Org	Account Revenue	Amount
C000041 - 01 - 01 - 6	SELF ASSESSED INCOME TAX	2013	Q4	0303	21132	417.78

Total Receipt Amount: 417.78

Payment By: CHEQUE
Cheque Number: 000568
Account Number: 0140021225100
Bank Name: STANBIC BANK (FAIRGROUND HEAD OFFICE)

The following screen will be displayed to allow printing as shown below.

NB! Make sure the computer you are using is connected to a printer.



Logoff | Return Home | Go to BURS Website

Go!

Homepage | Customs Statements | **Internal Revenue Reports**

You are welcome to BURS Taxpayer Self-Service Portal. You are logged in as SKUMAR

Click here to print

BOTSWANA UNIFIED REVENUE SERVICE
ACKNOWLEDGEMENT OF PAYMENT - DUPLICATE

Station Name: GABORONE COLLECTION DIVISION

Number: R0620130194488

Name and Address

ELECTRICADA (PROPRIETARY) LIMITED
P O BOX 201036
GABORONE
BOTSWANA

Print | Cancel

TIN	Tax Type	Tax Year	Month/Quarter/Period	Amount
C000041 - 01 - 01 - 6	SELF ASS	2013	Q4	7.78

Payment By: CHEQUE
Cheque Number: 000560
Account Number: 0140021225100
Bank Name: STANBIC BANK (FARIBOUND HEAD OFFICE)

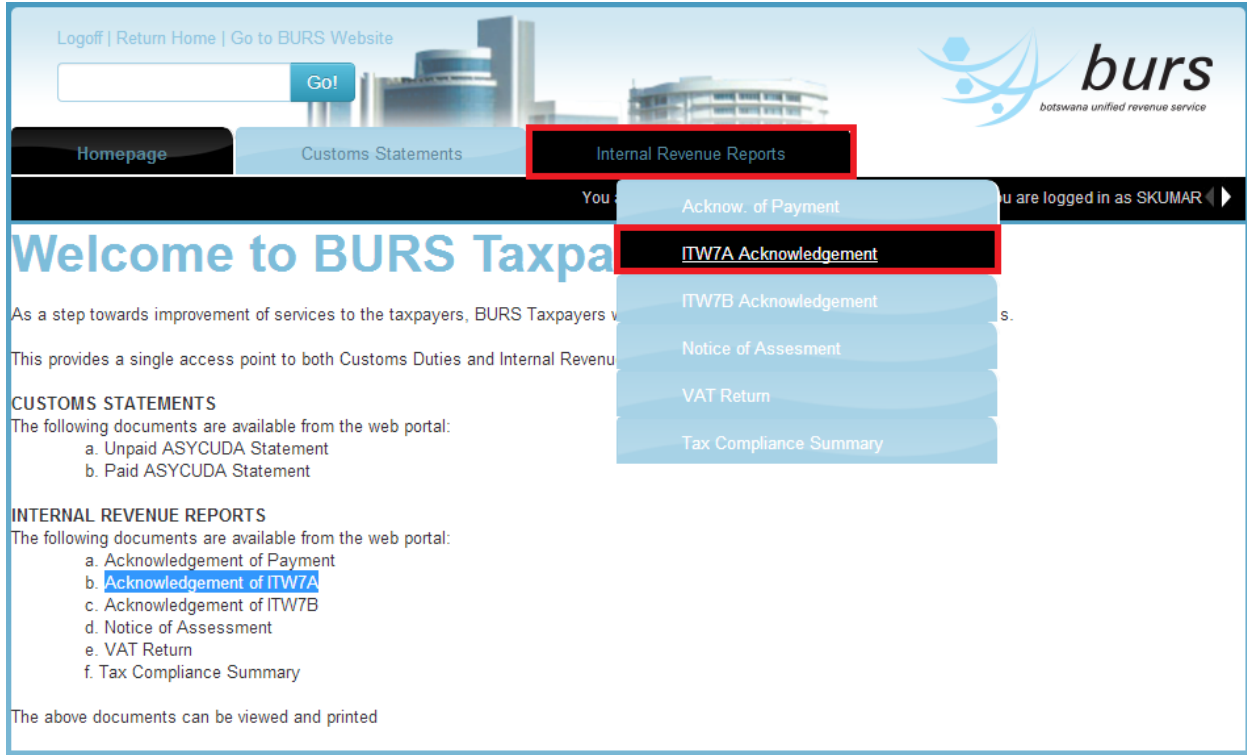
Total Receipt Amount: 117.78

Click on “Print” as shown above to print acknowledgement of payment.

2.0.2.2 Acknowledgement of ITW7A

STEP 2: View and Print Acknowledgement of ITW7A

To view or print Acknowledgement of ITW7A, hover the mouse over the link “Internal Revenue Reports” and click on “ITW7A Acknowledgement” from the drop down as show below:



Logoff | Return Home | Go to BURS Website

Go!

Homepage | Customs Statements | **Internal Revenue Reports**

You are logged in as SKUMAR

Welcome to BURS Taxpayer Self-Service Web Portal

As a step towards improvement of services to the taxpayers, BURS Taxpayers Self-Service Web Portal provides a single access point to both Customs Duties and Internal Revenue Reports.

CUSTOMS STATEMENTS

The following documents are available from the web portal:

- Unpaid ASYCUDA Statement
- Paid ASYCUDA Statement

INTERNAL REVENUE REPORTS

The following documents are available from the web portal:

- Acknowledgement of Payment
- Acknowledgement of ITW7A**
- Acknowledgement of ITW7B
- Notice of Assessment
- VAT Return
- Tax Compliance Summary

The above documents can be viewed and printed

The below screen will be displayed to select taxpayer information.

Select Taxpayer, Tax Year, Tax Month and Return Number, then click on “View Acknowledgement”:



BURS TAX PAYER SELF SERVICE WEB PORTAL

Logoff | Return Home | Go to BURS Website

Homepage Customs Statements **Internal Revenue Reports**

You are welcome to BURS Taxpayer Self-Service Portal. You are logged in as SKUMAR

Internal Revenue Acknowledgement of ITW7A

Select Taxpayer Information Below

Taxpayer	<input type="text" value="C000201-SMITH'S AUTO GARAGE (PROPRIETARY) LIMITED"/>
Tax Year (select tax year)	<input type="text" value="2009"/>
Tax Month (select tax period)	<input type="text" value="1"/>
Return Number (select Return Number)	<input type="text" value="1"/>

The below screen will be displayed with taxpayer information as per your selection above. To print the acknowledgement click on "Click here to Print" as shown below:



BURS TAX PAYER SELF SERVICE WEB PORTAL

Logoff | Return Home | Go to BURS Website

[Go!](#)

[Homepage](#) [Customs Statements](#) [Internal Revenue Reports](#)

You are welcome to BURS Taxpayer Self-Service Portal. You are logged in as SKUMAR

[Click here to print](#)

BOTSWANA UNIFIED REVENUE SERVICE
ACKNOWLEDGEMENT OF ITW7B - DUPLICATE

BOTSWANA UNIFIED REVENUE SERVICE
Internal Revenue Division
Private Bag 0013
GABORONE
BOTSWANA
Phone 3638000
Fax 3953101 ITW14A

THE PUBLIC OFFICER
SMITH'S AUTO GARAGE (PROPRIETARY) LIMITED
C/O P O BOX 1408
FRANCISTOWN
BOTSWANA

TIN: C000201 - 04 - 04 - 6

ACKNOWLEDGEMENT OF RECEIPT OF A MONTHLY REMMITTANCE RETURN FOR PAYE
TAX YEAR ENDING 30 JUNE 2012

Receipt of your monthly return (ITW7B) on Tuesday, November 22 2011 for the month JULY and amounting to P 201.30 is hereby acknowledged.

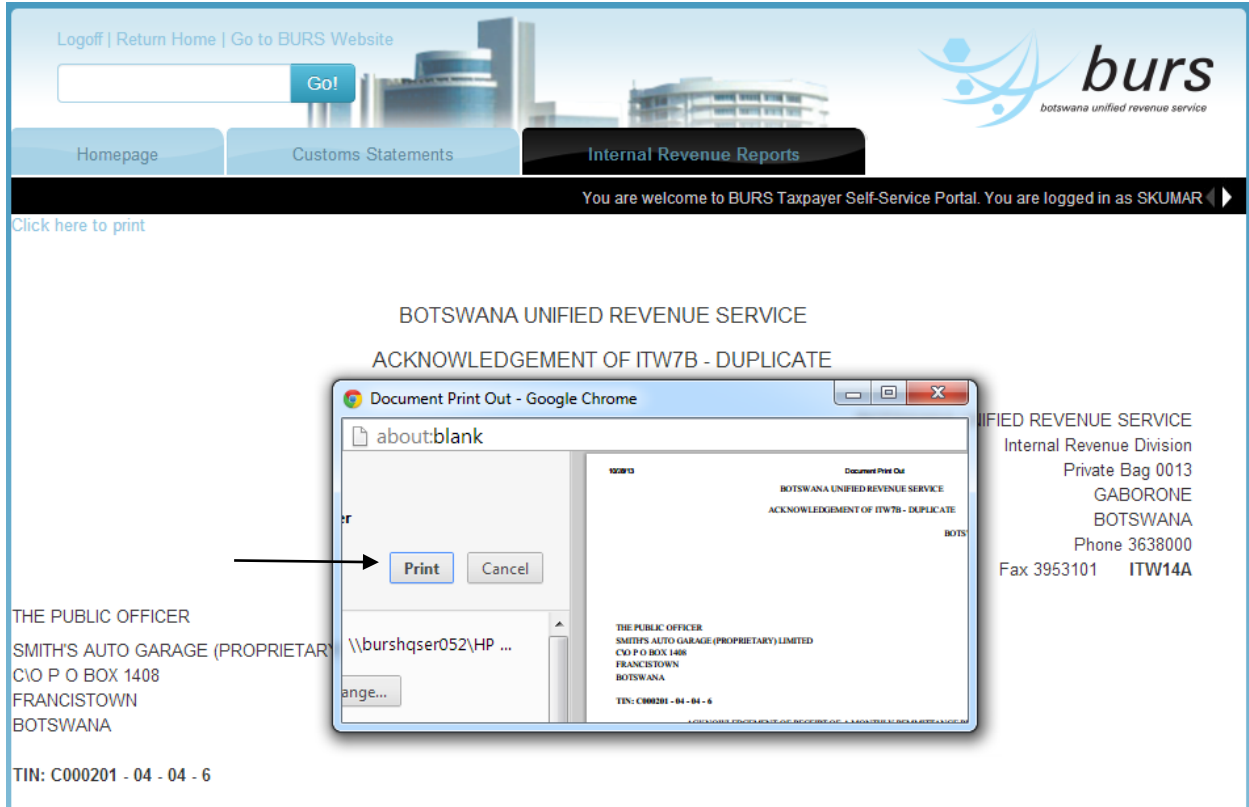
Year	Month	WHT Type	Amount	Payment Reference
2012	1	WHT ON RENT	201.30	C000201040461031201

Yours Faithfully

For/ Commissioner General

The following screen will be displayed to allow printing as shown below.

NB! Make sure the computer you are using is connected to a printer.



The screenshot shows the BURS Taxpayer Self-Service Portal interface. At the top, there are navigation links: "Logoff | Return Home | Go to BURS Website" and a search bar with a "Go!" button. Below this are three main menu items: "Homepage", "Customs Statements", and "Internal Revenue Reports". A black banner below the menu states: "You are welcome to BURS Taxpayer Self-Service Portal. You are logged in as SKUMAR".

The main content area displays the text: "BOTSWANA UNIFIED REVENUE SERVICE" and "ACKNOWLEDGEMENT OF ITW7B - DUPLICATE". A "Document Print Out" window is overlaid on the page, showing a preview of the document. The document content includes: "BOTSWANA UNIFIED REVENUE SERVICE", "Internal Revenue Division", "Private Bag 0013", "GABORONE", "BOTSWANA", "Phone 3638000", "Fax 3953101", "ITW14A", and "THE PUBLIC OFFICER SMITH'S AUTO GARAGE (PROPRIETARY) LIMITED C/O P O BOX 1408 FRANCISTOWN BOTSWANA TIN: C000201 - 04 - 04 - 6". The print window has "Print" and "Cancel" buttons, with an arrow pointing to the "Print" button.

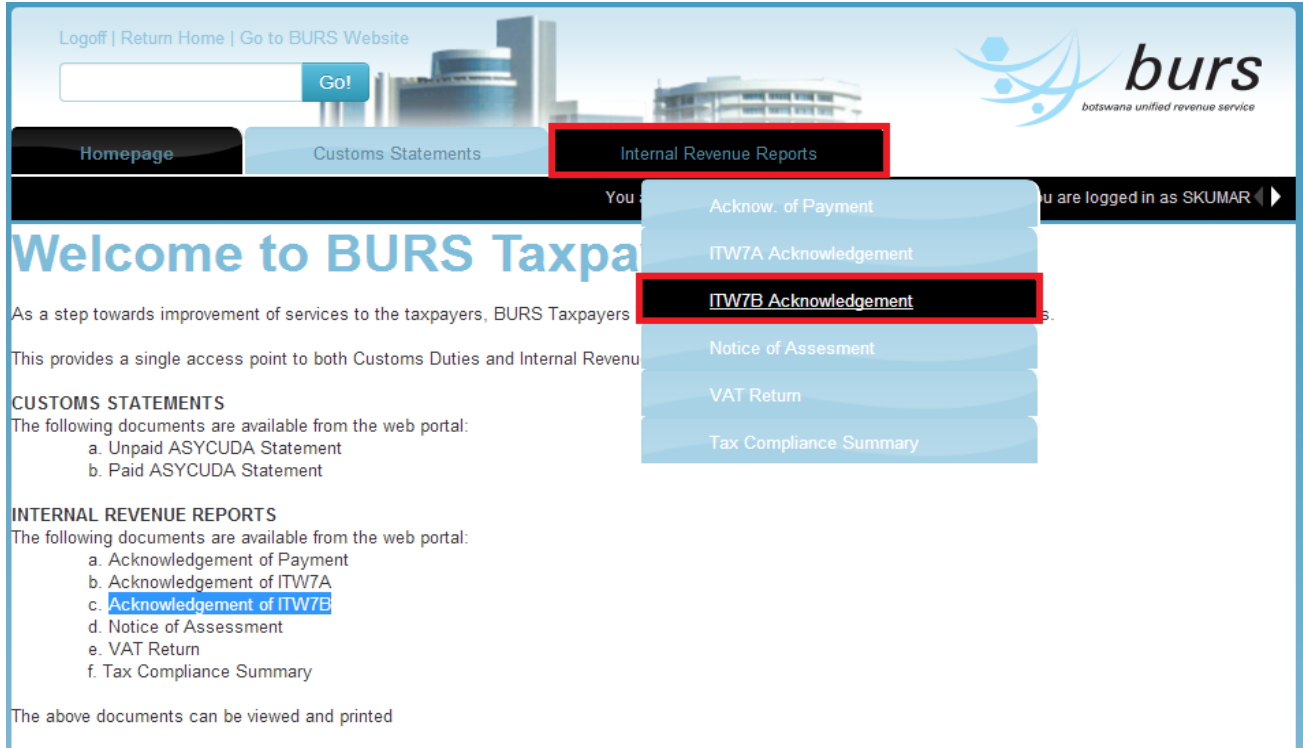
Click on "Print" to print acknowledgement of ITW7A.

2.0.2.3 Acknowledgement of ITW7B

STEP 3: View and Print Acknowledgement of ITW7B

To view or print Acknowledgement of ITW7B, hover the mouse over the link "Internal Revenue Reports" and click on "ITW7B Acknowledgement" from the drop down as show below:

BURS TAX PAYER SELF SERVICE WEB PORTAL



Logoff | Return Home | Go to BURS Website

Go!

Homepage Customs Statements **Internal Revenue Reports**

You are logged in as SKUMAR

Welcome to BURS Taxpayer

As a step towards improvement of services to the taxpayers, BURS Taxpayers

This provides a single access point to both Customs Duties and Internal Revenue

CUSTOMS STATEMENTS

The following documents are available from the web portal:

- Unpaid ASYCUDA Statement
- Paid ASYCUDA Statement

INTERNAL REVENUE REPORTS

The following documents are available from the web portal:

- Acknowledgement of Payment
- Acknowledgement of ITW7A
- Acknowledgement of ITW7B**
- Notice of Assessment
- VAT Return
- Tax Compliance Summary

The above documents can be viewed and printed

The below screen will be displayed to select taxpayer information.

Select Taxpayer, Tax Year, Tax Month and Return Number, then click on “View Acknowledgement”:



BURS TAX PAYER SELF SERVICE WEB PORTAL

Logoff | Return Home | Go to BURS Website

Homepage Customs Statements **Internal Revenue Reports**

You are welcome to BURS Taxpayer Self-Service Portal. You are logged in as SKUMAR

Internal Revenue Acknowledgement of ITW7B

Select Taxpayer Information Below

Taxpayer: C000201-SMITH'S AUTO GARAGE (PROPRIETARY) LIMITED

Tax Year (select tax year): 2012

Tax Month/Period (select tax period): 5

Return Number (select Return No.): 1

The below screen will be displayed with taxpayer information as per your selection above. To print the acknowledgement click on "Click here to Print" as shown below:



BURS TAX PAYER SELF SERVICE WEB PORTAL

Logoff | Return Home | Go to BURS Website

Homepage Customs Statements Internal Revenue Reports

You are welcome to BURS Taxpayer Self-Service Portal. You are logged in as SKUMAR

[Click here to print](#)

BOTSWANA UNIFIED REVENUE SERVICE
ACKNOWLEDGEMENT OF ITW7B - DUPLICATE

BOTSWANA UNIFIED REVENUE SERVICE
Internal Revenue Division
Private Bag 0013
GABORONE
BOTSWANA
Phone 3638000
Fax 3953101 ITW14A

THE PUBLIC OFFICER
SMITH'S AUTO GARAGE (PROPRIETARY) LIMITED
C/O P O BOX 1408
FRANCISTOWN
BOTSWANA

TIN: C000201 - 04 - 04 - 6

ACKNOWLEDGEMENT OF RECEIPT OF A MONTHLY REMMITTANCE RETURN FOR PAYE
TAX YEAR ENDING 30 JUNE 2012

Receipt of your monthly return (ITW7B) on Tuesday, November 22 2011 for the month NOVEMBER and amounting to P 221.43 is hereby acknowledged.

Year	Month	WHT Type	Amount	Payment Reference
2012	5	WHT ON RENT	221.43	C000201040461031205

Yours Faithfully

For/ Commissioner General

The following screen will be displayed to allow printing as shown below.

NB! Make sure the computer you are using is connected to a printer.



The screenshot shows the BURS Taxpayer Self-Service Portal interface. At the top, there are navigation links: "Logoff | Return Home | Go to BURS Website". A search bar with a "Go!" button is present. Below the search bar are three tabs: "Homepage", "Customs Statements", and "Internal Revenue Reports". A black banner below the tabs reads: "You are welcome to BURS Taxpayer Self-Service Portal. You are logged in as SKUMAR".

The main content area displays the text: "BOTSWANA UNIFIED REVENUE SERVICE" and "ACKNOWLEDGEMENT OF ITW7B - DUPLICATE". A "Document Print Out - Google Chrome" window is overlaid on the page. The print dialog shows a "Print" button highlighted with an arrow. The document content visible in the print dialog includes:

REVENUE SERVICE
Internal Revenue Division
Private Bag 0013
GABORONE
BOTSWANA
Phone 3638000
3953101 ITW14A

Document Print Out
BOTSWANA UNIFIED REVENUE SERVICE
ACKNOWLEDGEMENT OF ITW7B - DUPLICATE
BOTSWANA UNIFIED REVENUE SERVICE

THE PUBLIC OFFICER
SMITHS AUTO GARAGE (PROPRIETARY) LIMITED
C/O P O BOX 1408
FRANCISTOWN
BOTSWANA
TIN: C000201 - 04 - 04 - 6

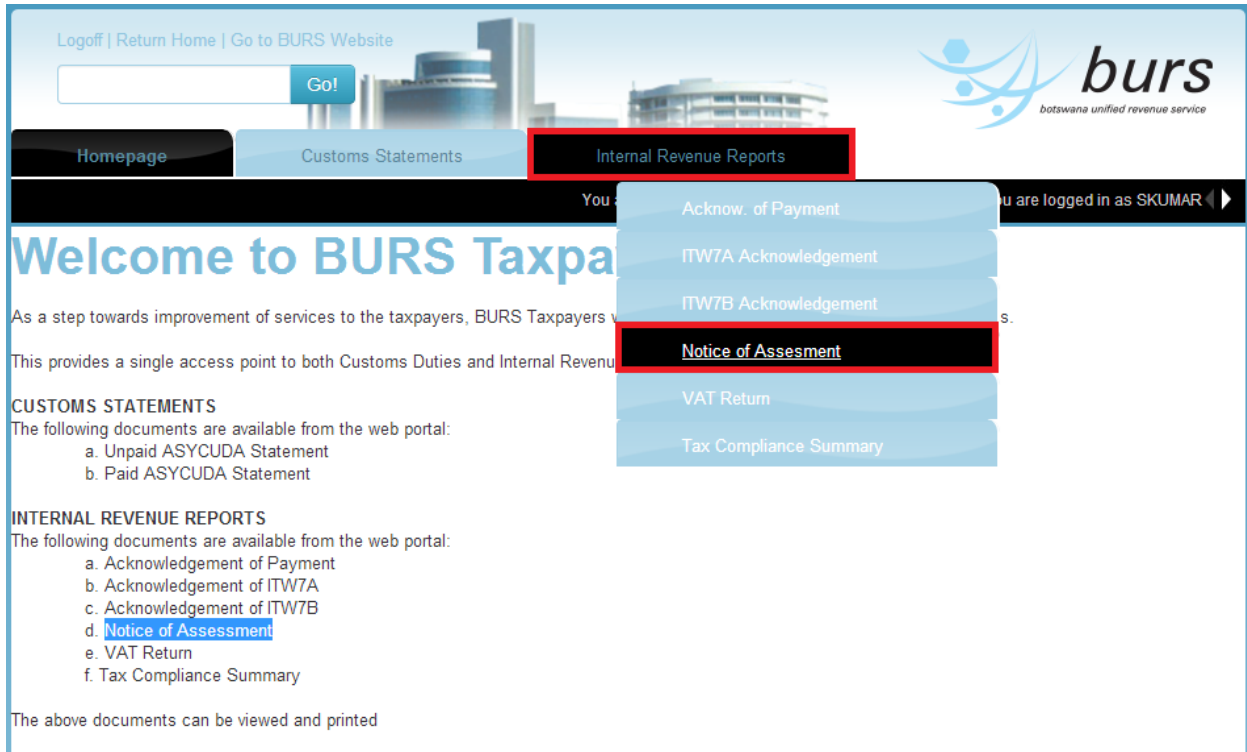
ACKNOWLEDGEMENT OF RECEIPT OF A MONTHLY REMITTANCE RETURN FOR PAYMENT
TAX YEAR ENDING 30 JUNE 2012
Receipt of your monthly return (ITW7B) on Tuesday, November 22 2011 for the month NOVEMBER and amounting to P100000.00 is hereby acknowledged.

Click on "Print" to print acknowledgement of ITW7B.

2.0.2.4 Notice of Assessment

STEP 4: View and Print Notice of Assessment

To view or print Notice of Assessment, hover the mouse over the link "Internal Revenue Reports" and click on "Notice of Assessment" from the drop down as show below:



Logoff | Return Home | Go to BURS Website

Go!

Homepage | Customs Statements | **Internal Revenue Reports**

You are logged in as SKUMAR

Welcome to BURS Taxpayer

As a step towards improvement of services to the taxpayers, BURS Taxpayer's v... s.

This provides a single access point to both Customs Duties and Internal Revenue

CUSTOMS STATEMENTS

The following documents are available from the web portal:

- a. Unpaid ASYCUDA Statement
- b. Paid ASYCUDA Statement

INTERNAL REVENUE REPORTS

The following documents are available from the web portal:

- a. Acknowledgement of Payment
- b. Acknowledgement of ITW7A
- c. Acknowledgement of ITW7B
- d. [Notice of Assessment](#)
- e. VAT Return
- f. Tax Compliance Summary

The above documents can be viewed and printed

The below screen will be displayed to select taxpayer information.

Select Taxpayer, Tax Year and Assessment Number, then click on "View Assessment" as shown below:



BURS TAX PAYER SELF SERVICE WEB PORTAL

Logoff | Return Home | Go to BURS Website

Homepage | Customs Statements | **Internal Revenue Reports**

You are welcome to BURS Taxpayer Self-Service Portal. You are logged in as SKUMAR

Notice of Assessment

Select Taxpayer Information Below

Taxpayer: C000201-SMITH'S AUTO GARAGE (PROPRIETARY) LIMITED

Tax Year (select tax year): 2008

Assesment No (select assesment no): 1

The below screen will be displayed with taxpayer information as per your selection above. To print the Notice of Assessment click on "Click here to Print" as shown below:

Logoff | Return Home | Go to BURS Website

Go!


Homepage

Customs Statements


Internal Revenue Reports

You are welcome to BURS Taxpayer Self-Service Portal. You are logged in as SKUMAR ◀▶

THE PUBLIC OFFICER
SMITH'S AUTO GARAGE (PROPRIETARY) LIMITED
C/O P O BOX 1408
FRANCISTOWN
BOTSWANA



LEPHATA LA MAKGETHO
Notice of Assessment



Form ITA 22 (SAT)
Online Reference Number C000201010130800

TIN: C000201-01-01-3		Assessment No: 2008 / 1	
Date of Issue 16-02-2012		FOL SPH	
Code	Source	Returned	Assessed
	Manufacturing Income	0.00	0.00
	Non-Manufacturing Income	2,073.00	2,073.00
	Mining Income	0.00	0.00
	Farming Income	0.00	0.00
	Other Income	0.00	0.00
	Net Disposal gains	0.00	0.00
8	Foreign Interest		
9	Foreign Business		
10	Foreign Dividends		
21	Deductions		
29	Taxable Income	2,073.00	2,073.00
30	Basic Company Tax	310.00	310.95
31	Additional Company Tax	207.30	207.30
32	Withholding Tax Paid On Dividends	0.00	0.00
39	Tax Chargeable	518.25	518.25
40	With Holding Credits		
41	Double Tax Credits		
49	Net Tax Payable	518.25	518.25
50	Quarterly Tax Payments	0.00	0.00
51	Balance Tax Payable	518.25	518.25
52	Interest Chargeable	124.32	124.32
53	Interest Paid	0.00	0.00
54	Net Interest Payable	124.32	124.32
58	Final Payment Made	1,036.50	1,036.50
81	Balance Of Tax And Int Payable After Final Payment	-393.93	-393.93
82	Penalty (Section 117)	518.25	518.25
83	Penalty(Section 118)		
85	Balance Of Tax, Int And Penalty	124.32	124.32

Notes:

This Assessment is made on you for Tax year specified above. Any objection to this assessment should be made in writing to me at the following address within 60 days of the date of this notice. The tax charged herein has to be paid notwithstanding the objection.

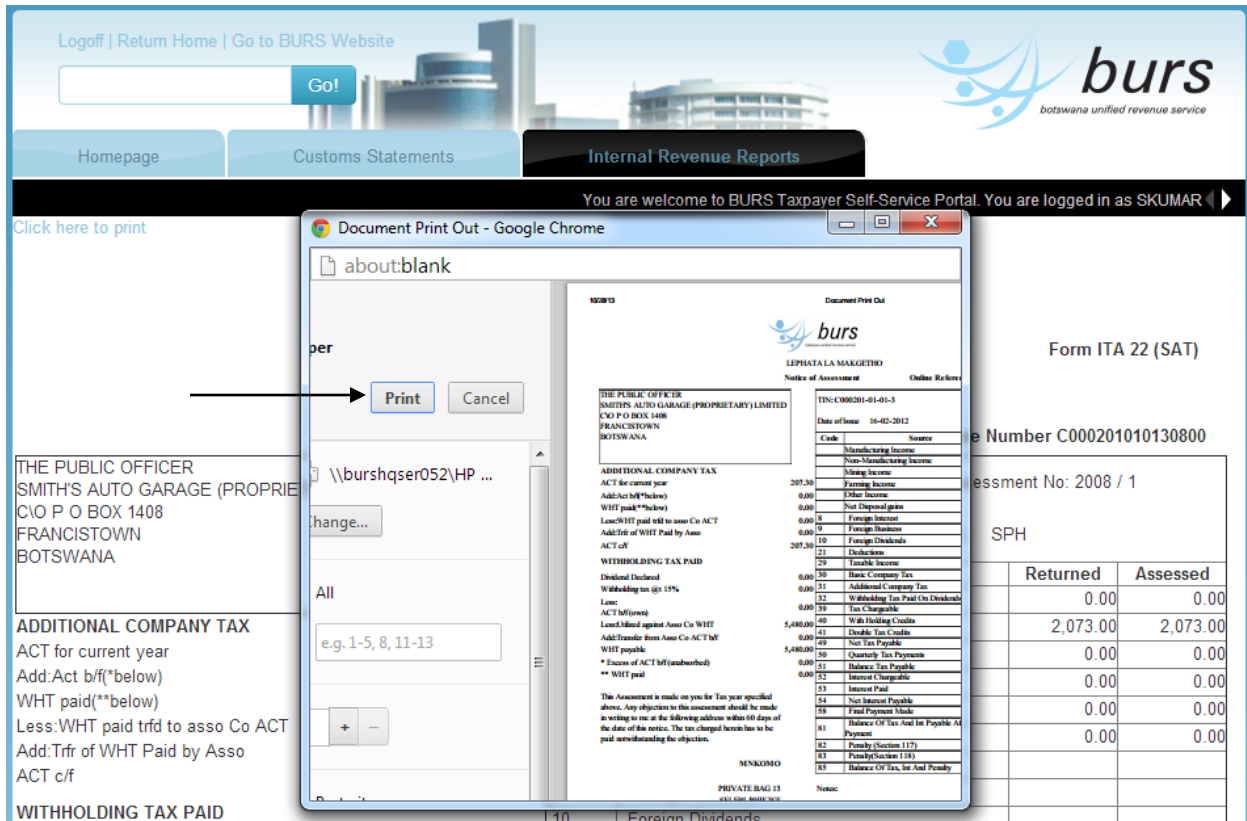
MNKOMO
PRIVATE BAG 13
SELEBI-PHIKWE
BOTSWANA

Click here to print

BURS TAX PAYER SELF SERVICE WEB PORTAL

The following screen will be displayed to allow printing as shown below.

NB! Make sure the computer you are using is connected to a printer.



The screenshot shows the BURS Taxpayer Self-Service Portal interface. At the top, there are navigation links for 'Logoff', 'Return Home', and 'Go to BURS Website'. A search bar with a 'Go!' button is present. Below this is a menu with 'Homepage', 'Customs Statements', and 'Internal Revenue Reports'. A welcome message states 'You are welcome to BURS Taxpayer Self-Service Portal. You are logged in as SKUMAR'. The main content area displays a 'Notice of Assessment' for Form ITA 22 (SAT) for the taxpayer 'SMITH'S AUTO GARAGE (PROPRIETARY) LIMITED'. A 'Print' button is highlighted with a red arrow. A 'Document Print Out' window is overlaid on the screen, showing the same assessment details. To the right, a table shows 'Returned' and 'Assessed' amounts.


	Returned	Assessed
	0.00	0.00
	2,073.00	2,073.00
	0.00	0.00
	0.00	0.00
	0.00	0.00
	0.00	0.00
	0.00	0.00

Click on “Print” to print Notice of Assessment.

2.0.2.5 VAT Return

STEP 5: View and Print VAT Return

To view or print VAT Return, hover the mouse over the link “Internal Revenue Reports” and click on “VAT Return” from the drop down as show below:



Logoff | Return Home | Go to BURS Website

Go!

Homepage Customs Statements **Internal Revenue Reports**

You are logged in as SKUMAR

Welcome to BURS Taxpayer Self Service Web Portal

As a step towards improvement of services to the taxpayers, BURS Taxpayers v... s.

This provides a single access point to both Customs Duties and Internal Revenue

CUSTOMS STATEMENTS

The following documents are available from the web portal:

- a. Unpaid ASYCUDA Statement
- b. Paid ASYCUDA Statement

INTERNAL REVENUE REPORTS

The following documents are available from the web portal:

- a. Acknowledgement of Payment
- b. Acknowledgement of ITW7A
- c. Acknowledgement of ITW7B
- d. Notice of Assessment
- e. [VAT Return](#)
- f. Tax Compliance Summary

The above documents can be viewed and printed

The below screen will be displayed to select taxpayer information.

Select Taxpayer and Tax Period, then click on "View VAT Return" as shown below:



BURS TAX PAYER SELF SERVICE WEB PORTAL

Logoff | Return Home | Go to BURS Website

Homepage Customs Statements **Internal Revenue Reports**

You are welcome to BURS Taxpayer Self-Service Portal. You are logged in as SKUMAR

VAT Return


Select Taxpayer Information Below

Taxpayer:

Tax Period (select tax period):

The below screen will be displayed with taxpayer information as per your selection above. To print the VAT Return click on "Click here to Print" as shown below:

Logoff | Return Home | Go to BURS Website



Homepage Customs Statements **Internal Revenue Reports**

You are welcome to BURS Taxpayer Self-Service Portal. You are logged in as SKUMAR

Click here to print

BOTSWANA UNIFIED REVENUE SERVICE

VAT 002.1



Normal/1
Category - A
Online Reference Number C000201011102011210
Levy Reference Number C000201011102041210

Return For Remittance Of Value Added Tax/Training Levy

PART I: PARTICULARS OF REGISTERED PERSON

1. NAME & ADDRESS:
SMITH'S AUTO GARAGE (PROPRIETARY)
LIMITED
C/O P O BOX 1408
FRANCISTOWN

2. VAT REGISTRATION #
C00020101110

3. TAX PERIOD
OCT-NOV 2012
4. RETURN DUE BY
2012-12-24

PART II: DECLARATION OF VAT PAYABLE

A. VAT DECLARED(Output tax) N.B READ NOTES OVERLEAF	VALUE OF SUPPLIES(EXCLUDING VAT)(Nearest pula) -12%			OUTPUT TAX DUE	
	EXEMPT SUPPLIES	ZERO RATED SUPPLIES	STANDARD RATED SUPPLIES	P	T
5. GOODS & SERVICES SUPPLIED					
6. CAPITAL GOODS SOLD					
7. ADJUSTMENT(eg. change of use)					
8. TOTALS					9
B. VAT CLAIMED(Input tax) N.B READ NOTES OVERLEAF	VALUE OF GOODS & SERVICES ACQUIRED(EXCLUDING VAT)(Nearest pula) -12%		INPUT TAX CLAIM		
	NB: Do not claim private or exempt expenses(see notes)		STANDARD RATED	P	T
10. LOCAL PURCHASES AND EXPENSES					
11. CAPITAL GOODS PURCHASED(Local)					
12. IMPORTED PURCHASES					
13. IMPORTED CAPITAL GOODS					
14. SECOND HAND GOODS(input tax fraction=12/112xgross amt)					
15. ADJUSTMENTS(eg. bad debts, credit notes issued etc - see notes)					
16. TOTALS					17



BURS TAX PAYER SELF SERVICE WEB PORTAL


PART III CALCULATION OF VAT PAYABLE REFUNDABLE				P	T
18. TOTAL OUTPUT TAX(Block 9)					
19. LESS INPUT TOTAL TAX(Block 17)					
20. AMOUNT/REFUNDABLE(Block 9-17)					
21. TOTALS				22	
PART IV: TRAINING LEVY				P	T
ANNUAL TURNOVER	TURNOVER (for the tax period)	RATE	AMOUNT		
23. Upto 2 billion		0.2%			
24. Excess of 2 billion		0.05%			
25. TOTALS				26	

I CERTIFY THAT THE PARTICULARS IN THIS RETURN ARE TRUE AND CORRECT

NAME	CAPACITY	SIGNATURE	DATE

THERE ARE SEVERE PENALTIES FOR FALSE DECLARATION, FAILURE TO PAY TAX WHEN DUE, OR SUBMITTING THE RETURN LATE.

VAT REGISTRATION # C00020101110 NAME: SMITH'S AUTO GARAGE (PROPRIETARY) LIMITED TAX PERIOD: OCT-NOV 2012



C 0 0 0 2 0 1 0 1 1 1 0

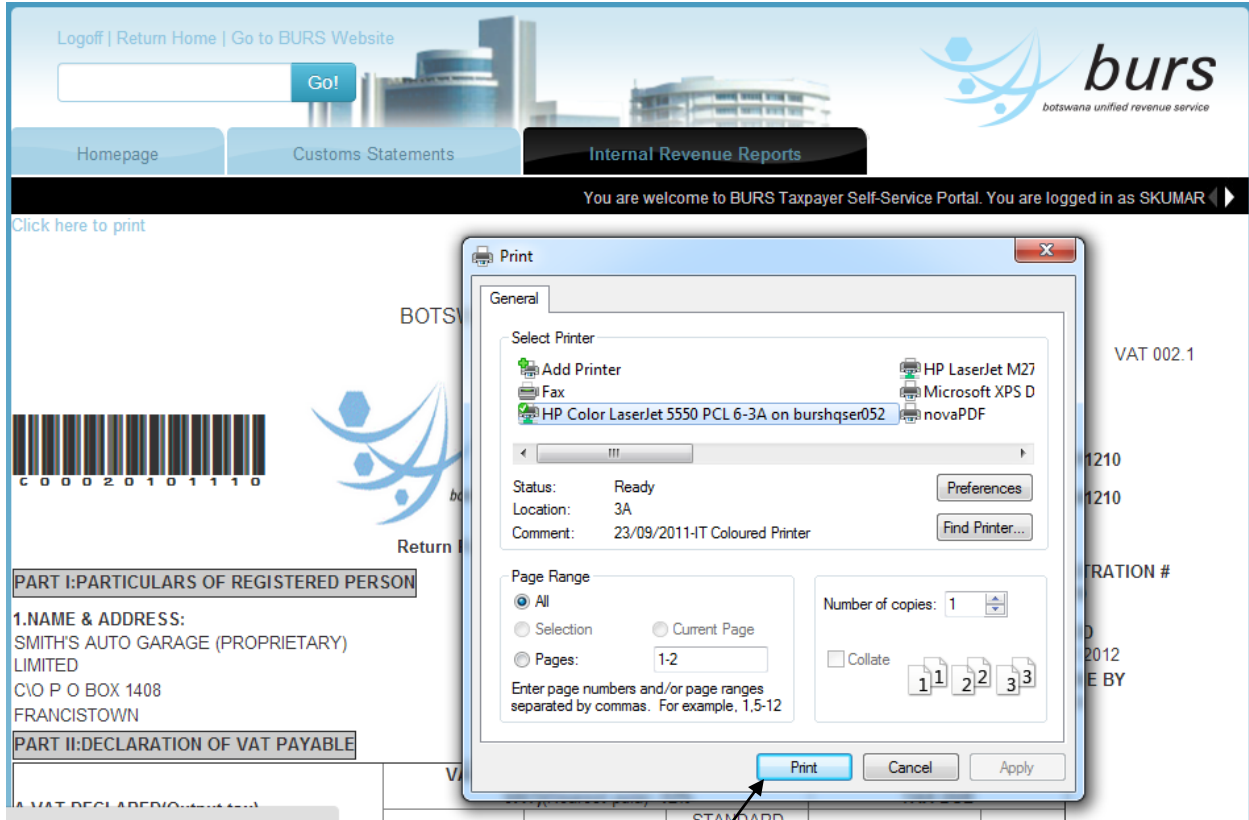
PLEASE DO NOT OFFSET TRAINING LEVY PAYABLE AGAINST VAT REFUND.

	P	T		P	T
VAT AMOUNT			TRAINING LEVY		
DATE SUBMITTED			AMOUNT		
			TOTAL PAYABLE		

STAMP

The following screen will be displayed to allow printing as shown below.

NB! Make sure the computer you are using is connected to a printer.



The screenshot shows the BURS Taxpayer Self-Service Portal interface. At the top, there is a navigation bar with links for "Logoff", "Return Home", and "Go to BURS Website". Below this is a search bar with a "Go!" button. The main navigation menu includes "Homepage", "Customs Statements", and "Internal Revenue Reports". A welcome message states: "You are welcome to BURS Taxpayer Self-Service Portal. You are logged in as SKUMAR".

The main content area displays a VAT Return form. On the left, there is a barcode with the number "C 0 0 2 0 1 0 1 1 0" below it. The form is divided into sections: "PART I: PARTICULARS OF REGISTERED PERSON" and "PART II: DECLARATION OF VAT PAYABLE". Under "PART I", the details for "SMITH'S AUTO GARAGE (PROPRIETARY) LIMITED" are shown, including the address "C/O P O BOX 1408 FRANCISTOWN".

A "Print" dialog box is overlaid on the form. It shows a list of printers, with "HP Color LaserJet 5550 PCL 6-3A on burshqser052" selected. The status is "Ready", location is "3A", and comment is "23/09/2011-T Coloured Printer". The page range is set to "All" (pages 1-2), and the number of copies is 1. The "Print" button is highlighted with a red arrow.

Click on "Print" to print VAT Return.

2.0.2.5 Tax Compliance Summary

STEP 6: View and Print Tax Compliance Summary

To view or print Tax Compliance Summary, hover the mouse over the link "Internal Revenue Reports" and click on "Tax Compliance Summary" from the drop down as show below:



The screenshot shows the BURS Taxpayer Self-Service Web Portal. At the top left, there are links for "Logoff", "Return Home", and "Go to BURS Website". A search bar with a "Go!" button is present. The BURS logo is in the top right. A navigation menu includes "Homepage", "Customs Statements", and "Internal Revenue Reports" (highlighted with a red border). A dropdown menu is open under "Internal Revenue Reports", listing: "Acknow. of Payment", "ITW7A Acknowledgement", "ITW7B Acknowledgement", "Notice of Assessment", "VAT Return", and "Tax Compliance Summary" (highlighted with a red border). The main content area says "Welcome to BURS Taxpayer Self-Service Web Portal" and lists available documents under "CUSTOMS STATEMENTS" and "INTERNAL REVENUE REPORTS".

Logoff | Return Home | Go to BURS Website

Go!

Homepage Customs Statements **Internal Revenue Reports**

You are logged in as SKUMAR

Welcome to BURS Taxpayer Self-Service Web Portal

As a step towards improvement of services to the taxpayers, BURS Taxpayer Self-Service Web Portal provides a single access point to both Customs Duties and Internal Revenue Reports.

CUSTOMS STATEMENTS
The following documents are available from the web portal:

- a. Unpaid ASYCUDA Statement
- b. Paid ASYCUDA Statement

INTERNAL REVENUE REPORTS
The following documents are available from the web portal:

- a. Acknowledgement of Payment
- b. Acknowledgement of ITW7A
- c. Acknowledgement of ITW7B
- d. Notice of Assessment
- e. VAT Return
- f. [Tax Compliance Summary](#)

The above documents can be viewed and printed

The below screen will be displayed to select taxpayer information.

Select Taxpayer and click on "View Report" as shown below:



BURS TAX PAYER SELF SERVICE WEB PORTAL

Logoff | Return Home | Go to BURS Website

Go!

Homepage Customs Statements Internal Revenue Reports

You are welcome to BURS Taxpayer Self-Service Portal. You are logged in as SKUMAR

Tax Compliance Summary

Select Taxpayer Information Below

Taxpayer: C000201-SMITH'S AUTO GARAGE (PROPRIETARY) LIMITED

View Report

The below screen will be displayed with taxpayer information as per your selection above. To print the tax compliance summary click on “Click here to Print” as shown below:



BURS TAX PAYER SELF SERVICE WEB PORTAL

Logoff | Return Home | Go to BURS Website



Homepage

Customs Statements

Internal Revenue Reports

You are welcome to BURS Taxpayer Self-Service Portal. You are logged in as SKUMAR

[Click here to print](#)

BOTSWANA UNIFIED REVENUE SERVICE



TAX COMPLIANCE SUMMARY

Date: 28/10/2013

INTERNAL REVENUE DIVISION
PRIVATE BAG 0013
GABORONE
Tel: 3638000 Fax: 3953101

PIN:C000201

Incorporation Number: CO. 94/961

SMITH'S AUTO GARAGE (PROPRIETARY) LIMITED

THE PUBLIC OFFICER
SMITH'S AUTO GARAGE (PROPRIETARY) LIMITED
C/O P O BOX 1408
FRANCISTOWN
BOTSWANA

Latest Received Returns:-

TIN/Account No	Tax Year/Tax Period	Date Received
C000201 01 01 3	2008	23/02/2010
C00020101110	01/12/2011	24/02/2012

Latest SAT Payments:-

Tax Yr/Quarter	Amount Paid	Pay Date
2007/Q4	1,412.00	15/10/2007
2006/Q4	2,227.00	17/11/2006
2008/Q5	518.25	23/02/2010
2005/Q4	2,677.00	26/10/2005



BURS TAX PAYER SELF SERVICE WEB PORTAL

Outstanding Returns:-

TIN/Account No	Return type	Tax year/Tax period	Original Due Date	Extended Due date	Status Description
C000201 01 013	ITA22	2009	31/10/2009	31/10/2009	
C000201 02 024	ITW10	2009	31/07/2009	31/07/2009	
C000201 01 013	ITA22	2010	31/10/2010	31/10/2010	
C000201 02 024	ITW10	2010	31/07/2010	31/07/2010	
C000201 01 013	ITA22	2011	31/10/2011	31/10/2011	
C000201 02 024	ITW10	2011	31/07/2011	31/07/2011	
C00020101110		01/02/2012	25/04/2012		SENT
C00020101110		01/04/2012	25/06/2012		SENT
C00020101110		01/06/2012	24/08/2012		SENT
C00020101110		01/08/2012	25/10/2012		SENT
C000201 01 013	ITA22	2012	31/10/2012	31/10/2012	
C000201 02 024	ITW10	2012	31/07/2012	31/07/2012	
C000201 04 046	ITW100	2012	31/07/2012	31/07/2012	
C00020101110		01/10/2012	24/12/2012		SENT
C00020101110		01/12/2012	25/02/2013		SENT
C00020101110		01/02/2013	25/04/2013		SENT
C00020101110		01/04/2013	25/06/2013		SENT
C00020101110		01/06/2013	23/08/2013		SENT
C000201 02 024	ITW10	2013	31/07/2013	31/07/2013	
C000201 04 046	ITW100	2013	31/07/2013	31/07/2013	

Tax:-

		Summary	
Income Tax	124.30	Income Tax Balance	164.94
Income Tax Interest	40.64	PAYE Balance	-779.92
PAYE	-845.70	OWHT Balance	40.55
PAYE Interest	65.78	VAT Balance	429.25
PAYE Penalty	0.00		
OWHT	-0.02		
OWHT Penalty	40.57		
OWHT Interest	0.00		
VAT	151,633.69		
VAT interest	954.25		
VAT Penalty	0.00		
VAT Payment	-152,158.69		
Last VAT Payment Date	24/02/2012		
Last WHT Payment Date	25/09/2008		

The following screen will be displayed to allow printing as shown below.

NB! Make sure the computer you are using is connected to a printer.

BURS TAX PAYER SELF SERVICE WEB PORTAL

Logoff | Return Home | Go to BURS Website

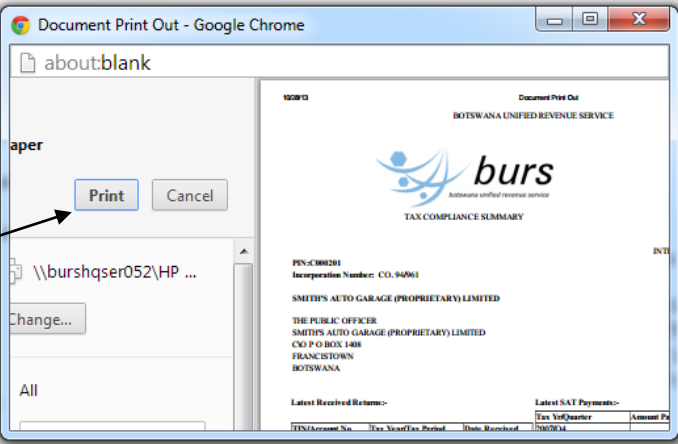
Go!

Homepage | Customs Statements | **Internal Revenue Reports**

You are welcome to BURS Taxpayer Self-Service Portal. You are logged in as SKUMAR

Click here to print

BOTSWANA UNIFIED REVENUE SERVICE



Document Print Out - Google Chrome

about:blank

Document Print Out
BOTSWANA UNIFIED REVENUE SERVICE

burs
botswana unified revenue service

TAX COMPLIANCE SUMMARY

PIN: C000201
Incorporation Number: CO. 94/961

SMITH'S AUTO GARAGE (PROPRIETARY) LIMITED

THE PUBLIC OFFICER
SMITH'S AUTO GARAGE (PROPRIETARY) LIMITED

28/10/2013
DIVISION
BAG 0013
ABORONE
Fax: 3953101

Latest Received Returns:-				Latest SAT Payments:-	
TIN/Account No.	Tax Year/Tax Period	Date Received	Amount	Tax Year/Quarter	Amount Paid

Click on "Print" as shown above to print Tax Compliance Summary.

THE END...